



# DEFENSE COUNTERINTELLIGENCE AND SECURITY AGENCY

## VOICE OF INDUSTRY DCSA MONTHLY NEWSLETTER

May 2022

Dear FSO (sent on behalf of your ISR),

This monthly newsletter contains recent information, policy guidance, and security education and training updates. Please let us know if you have any questions or recommendations for information to be included.

### WHERE TO FIND THE "VOICE OF INDUSTRY" (VOI) NEWSLETTER

VOI Newsletters are posted for Facility Security Officers (FSOs) in the National Industrial Security System (NISS) Knowledge Base. Look for a monthly announcement on your NISS dashboard for each new VOI. VOI Newsletters are also found with important forms and guides on the Defense Counterintelligence and Security Agency (DCSA) website [Industry Tools Page](#) (VOIs are at the bottom). For more information on personnel vetting, industrial security, and other topics in the VOI, visit [www.dcsa.mil](http://www.dcsa.mil).

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## ISOO NOTICE 2022-01

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On May 9, 2022, the Information Security Oversight Office posted ISOO Notice 2022-01, "Digital Signatures on Standard Form (SF) 312, Classified Information Nondisclosure Agreement." The notice addresses the use of digital signatures on the SF312.

DCSA is aware of the notice and is working with DoD on guidance for cleared contractors under DoD cognizance.

Until guidance on digital signatures is issued, cleared contractors under DoD cognizance should continue to have their employees physically sign the SF312.

## OPEN STORAGE APPROVAL CHECKLIST, DCSA FORM 147

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As the cognizant security agency for open storage, DCSA has created the Open Storage Approval Checklist, DCSA Form 147, for contractors to provide information describing a facility's classified holdings, the types of safeguards employed, and actual construction methods and materials to ensure compliance with the 32 CFR Part 117, NISPOM Rule; Part 2001.43, Storage of Classified Information; and Part 2001.53, Open Storage Areas.

The collection of this information is approved under OMB No. 0705-0006. Upon approval and signature by a DCSA industrial security representative, it becomes the official document of record that the Open Storage Area meets safeguarding requirements and permits use of the designated space.

DCSA will approve the use of all Open Storage Areas under DCSA cognizance in accordance with current published policy. Contractors do not have self-approval authority at this time.

This document can be found at [NISP Resources](#) under the "FSO Forms" tab. A DCSA Form 147 Process Guide has been created to aid Industry in completing the form and is currently under review. It will also be located on this page under "FSO Guides" in the near future. An additional message will be sent in the VOI when the process guide has been posted.

## NATIONAL BACKGROUND INVESTIGATION SERVICES (NBIS)

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### SERVICENOW: THE PATHWAY FOR NBIS INDUSTRY ONBOARDING

As part of Industry onboarding into the NBIS system, DCSA will leverage the ServiceNow platform to host the NBIS Industry Onboarding Portal. ServiceNow is the same platform used for Secure Web Fingerprint Transmission (SWFT), and Defense Information Security System (DISS) statuses, notifications, and support services.

The NBIS Industry Onboarding Portal will enable Industry Partners to conveniently and effectively onboard into the NBIS system where they have access to an interactive onboarding readiness checklist; a training repository; a streamlined system access request process, and support.

DCSA is currently testing and preparing the portal for Industry Onboarding. For additional information and updates on NBIS Industry Onboarding, please visit the [NBIS Industry Onboarding](#) website.



## ENSURE ACCURATE DISS PERSONNEL DATA FOR TRANSITION TO NBIS

Accurate and streamlined data migration from legacy systems to NBIS is critical to minimize mission impact. DCSA continues to utilize Data Quality Initiatives to ensure that data from DISS are accurate prior to transition to the NBIS system.

To prepare for data migration, DCSA recommends that Industry FSOs verify that all of their employees with clearance eligibility are listed within associated DISS Security Management Office prior to transition to NBIS.

It is requested that Industry Partners continue to properly manage their employee populations in DISS as this will aid with data migration and transition to NBIS.

For more details on Security Management Office consolidation, refer to the [DISS to NBIS Industry Hierarchy Preparation Guidance](#) available on the [NBIS Industry Onboarding](#) website.

## COUNTERINTELLIGENCE PARTNERSHIP THREAT BRIEFING

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The DCSA Counterintelligence Partnership Branch will host a secure video teleconference: Special Agents from the Air Force Office of Special Investigations (AFOSI) will present a threat briefing on the 2022 Farnborough International Air Show. The teleconference is only available to cleared industry and academia personnel with access to a secure teleconference line, and will be conducted on June 9 from 1:00 – 2:30 p.m. ET. Please click [AFOSI Threat Briefing](#) to register.

## NATIONAL ACCESS ELSEWHERE SECURITY OVERSIGHT CENTER (NAESOC)

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### TEAM PROFILE: THE NAESOC HELP DESK

Our Help Desk Team is the gateway for all NAESOC facility needs. At the Help Desk, we constantly monitor and respond to all emails sent to the NAESOC ([dcsa.naesoc.generalmailbox@mail.mil](mailto:dcsa.naesoc.generalmailbox@mail.mil)), NISS messages, and the dedicated Help Desk Call line (888-282-7682, Option #7). The call line is staffed with live agents during normal business days.

The Help Desk Team gets you to the answer you need. It makes sure your request is assigned the appropriate level of urgency. Although you may actually talk to a different specialist each time you contact the Help Desk, all of the information you provide is collected, consolidated, and shared in order to maintain a good profile of your needs and support. Our specialists and Industrial Security Representatives are constantly reviewing and sharing your facility's risk and mitigation priorities.

Our team researches and identifies self-help topics and resources and integrates those into regular updates that are maintained on our [NAESOC Web Page](#). You can find recorded and prepared informational and training webexes that can prepare you when asking for appropriate support as well as NISS, DISS, Special Briefings information, and FSO training and Frequently Asked Questions.



## REMINDER: SECURITY STAFF AT CORPORATE BUSINESS MEETINGS

The FSO has many important responsibilities in overseeing the security program for their cleared facility. Timely reporting of organizational changes to DCSA is a critical duty. To ensure that organizational changes do not impact the status of the Facility Security Clearance, it is both imperative and encouraged that the FSO is aware of potential organizational changes. This ensures the facilitation of reporting to DCSA in a timely fashion in compliance with NISPOM requirements, as well as for changes that must be reported upon entering into business acquisition discussions/agreements. Being involved in corporate business meetings helps ensure that the FSO is aware of such changes to provide the necessary reports. Remember: *A facility clearance cannot be sold.*

## NATIONAL INDUSTRIAL SECURITY SYSTEM (NISS)

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### IS YOUR NISS KMP LIST ACCURATE?

NISS Version 2.6.1 simplifies the process of updating your NISS Key Management Personnel (KMP) List. The job aid for updating contact information on the NISS KMP List can be found in the Knowledge Base under "Facility Profile Update Request - Full Operational Capability (Jun. 2020)."

Note: "Last Name" and "First Name" fields for FSO, Senior Management Official (SMO), and Insider Threat Program Senior Official (ITPSO) are intentionally greyed-out and are read-only because changes to this information requires a change condition package. The job aid on how to submit a change condition can be found in the Knowledge Base under "Reporting a Change Condition (Apr. 2021)."

For any technical questions with NISS, please contact the DCSA Knowledge Center at 888-282-7682 and select Option 2, then Option 2. The DCSA Knowledge Center hours of operation are Monday through Friday from 8:00 AM to 6:00 PM ET.

## DCSA DOD CAF (ADJUDICATIONS)

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### FY21 YEAR IN REVIEW ANNUAL REPORT

On behalf of DCSA, we are proud to share with you the DoD Consolidated Adjudication Facility (CAF) second annual report covering FY21. It highlights our accomplishments and continuous efforts to improve DoD-assigned adjudications and related personnel security eligibility determinations by enhanced business processes and streamlining security clearance process timeliness. In FY21, adjudications outpaced the Intelligence Reform and Terrorism Prevention Act (IRTPA) standards and our average timeline for initial background investigation decisions this year was 11 days. Our inventory is healthy and our adjudicative quality is good. Our goal and commitment to you is to remain focused on continuous improvement through FY22 and beyond. We welcome your feedback.

The report showcases the hard work and dedication that the DoD CAF (Adjudications) workforce contributes to supporting your operational readiness and risk management responsibilities. We appreciate your interest in adjudication issues, and our areas of prioritization and resourcing as we continue our transformation journey. We are committed to working with you to build strong partnerships and increase information sharing. Please take a moment to read and share our FY21 Year In Review Annual Report found on our [Resources Page](#) under the Resources tab.



## DCSA DOD CAF (ADJUDICATIONS) CALL CENTER

The Call Center is available by telephone or email for inquiries. For more information, please call 301-833-3850 or email the [DoD CAF \(Adjudications\) Call Center](#). We look forward to hearing from you.

## CENTER FOR DEVELOPMENT OF SECURITY EXCELLENCE (CDSE)

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### MAY PULSE: CDSE SECURITY AWARENESS NEWSLETTER

We recently released the CDSE Pulse, a monthly security awareness newsletter that features topics of interest to the security community. In addition, we share upcoming courses, webinars, and conferences. The May newsletter focused on Mental Health Awareness Month. Check out all the newsletters in CDSE's [Electronic Library](#) or subscribe/update your current subscription to get the newsletter sent directly to your inbox by submitting your email address to [CDSE News!](#)

### NEW PSA NOW AVAILABLE

CDSE has released a new Public Service Announcement (PSA) that explains the different platforms for our training, education, and certification offerings. View the CDSE Platform PSA [here!](#)

### FSO TOOLKIT UPDATED

Check out the recently updated FSO Toolkit. The FSO Toolkit quickly points you to the resources you need to help you perform your role as a Facility Security Officer. There are 13 categories available to choose from, which house a vast array of different performance tools and resources that support your security program awareness training. Visit the [FSO Toolkit](#) today!

### REGISTER NOW FOR UPCOMING WEBINARS

CDSE invites you to participate in all our upcoming webinars:

- Disinformation and Insider Threat  
Thursday, July 7, 2022  
12:00 – 1:00 p.m. ET
- Physical Security Posture: Security-In-Depth  
Wednesday, August 31, 2022  
12:00 – 1:00 p.m. ET
- Counter Insider Threat Resources for Your Organization  
Thursday, September 8, 2022  
12:00 – 1:00 p.m. ET

Visit [CDSE Webinars and Conferences](#) to sign up for all three events and join the discussion!



## VIRTUAL DCSA SECURITY CONFERENCE FOR INDUSTRY RECORDINGS

The recordings from February's conference are now available! If you attended the virtual conference or if you registered but were not able to attend, you are pre-registered to retrieve the recordings. Registrants must enter their CDSE Adobe Connect login and password to access the recordings. If you do not remember your password, go to the [CDSE Adobe Connect homepage](#) to reset it using the "forgot password" option. Visit [here](#) to view anything you may have missed/want to revisit.

## NEW CASE STUDIES

CDSE added two new case studies to the CDSE Case Study Library:

- **Ahmedelhadi Serageldin** – A case of an insider's mishandling of classified information
- **Russel Langford** – A case study of an insider's kinetic violence.

Visit our [Case Study Library](#) to view our all of our products.

## SOCIAL MEDIA

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Connect with us on social media!

DCSA Twitter: [@DCSAGov](#)

DCSA Facebook: [@DCSAGov](#)

CDSE Twitter: [@TheCDSE](#)

CDSE Facebook: [@TheCDSE](#)