



DEFENSE COUNTERINTELLIGENCE AND SECURITY AGENCY

VOICE OF INDUSTRY DCSA MONTHLY NEWSLETTER

November 2023

Dear FSO (sent on behalf of your ISR),

Industrial Security publishes this monthly newsletter to provide recent information, policy guidance, and security education and training updates for Facility Security Officers (FSOs) in the National Industrial Security Program (NISP). Please let us know if you have any questions or recommendations.

Voice of Industry (VOI) Newsletters are posted in the National Industrial Security System (NISS) Knowledge Base. Look for a monthly announcement on your NISS dashboard for each new VOI. VOI Newsletters are also posted on the Defense Counterintelligence and Security Agency (DCSA) website on the [NISP Tools & Resources](#) page under the Voice of Industry Newsletters tab. For more information on personnel vetting, industrial security, training, and other topics from the VOI, visit www.dcsa.mil.

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MFO DD 254 APPROVED PERFORMANCE LOCATIONS

DCSA recognizes that situations may arise during a contract's period of performance when a DD Form 254 (DD 254), Department of Defense Contract Security Classification Specification, may not list a classified performance location. When a location is cleared, it does not necessarily require an update to the DD 254. When uncertainty exists, we may contact your customer to request clarification utilizing government-to-government channels. Classified contracts issued to a multiple facility organization (MFO) have performance locations listed in the associated DD 441-1 Security Agreement Addendum to the home office DD 441 Security Agreement. Contract performance may be at a single location, a home office facility, or a cleared branch/division within the MFO. An MFO is a legal entity (single proprietorship, partnership, association, trust, or corporation) composed of two or more entities (facilities). When ambiguity exists, we encourage you to speak with your assigned ISR and Field Office Chief.

NATIONAL ACCESS ELSEWHERE SECURITY OVERSIGHT CENTER (NAESOC)

SECURITY REVIEW UPDATE

As the NAESOC conducts and supports Security Reviews, you may see activity in NISS that would look like your ISR or Field Office assignment has changed. Please disregard that activity you see. It is an internal function of the NISS. Your oversight office has not changed. If you have any questions about this, or believe it may affect your mission, please feel free to contact us directly at the NAESOC Help Desk:

- Phone (888) 282-7682, Option 7
Monday through Thursday - 9:00 a.m. to 3:00 p.m. ET
Friday - 8:00 a.m. to 2:00 p.m. ET
- Or email dcsa.naesoc.generalmailbox@mail.mil

NATIONAL BACKGROUND INVESTIGATION SERVICES (NBIS)

NBIS UPDATES TO THE DCSA HOMEPAGE

The DCSA Office of Communications & Congressional Affairs is continuing to expand NBIS information on [DCSA's public website](#). Over the past month, the team has made some corrections and updates to the NBIS tab. DCSA is continuing to update the website with more information and guidance so please keep checking back to the webpage for more updates.

A few changes that occurred in November:

- Updated the [NBIS eApp & NBIS Agency page](#) to include direct links to both NBIS Agency and eApp (For Applicants). The page also has updated contact numbers for NBIS Industry/FSOs support and Applicant Support.



- Removed the “NBIS Onboarding” subpage to provide direct links to NBIS Federal Resources and [NBIS Industry Onboarding](#).
- Transferred eApp videos from main NBIS landing page to the [NBIS eApp & NBIS Agency](#) page.
- Added a link to the Voice of Industry on the [NBIS Industry Onboarding](#) page.

DCSA is working the following actions which will be available soon:

- The creation of an NBIS Training Subpage which will be added to the NBIS tab
- Additional reference guides, resources, and “help filling out forms” that were previously posted for Electronic Questionnaires for Investigations Processing (e-QIP) will be updated for eApp
- Develop a newsletter repository on dcsa.mil
- Add dates to entries on the [NBIS News Page](#)
- The Customer Engagement Team will post a Quick Reference Guide with common questions and actions requested by Industry FSOs.

NBIS TRAINING RESOURCES

All NBIS training resources are now accessible via the Security Training, Education, and Professional Portal ([STEPP](#)). Visit STEPP for NBIS training materials including job aids, e-learnings, video shorts, learner paths, and registration for live webinars (a STEPP account is required; Create a New Account here). Access to STEPP requires an account, and the site is now accessible via a more secure Smart Card Login. If you have not done so, please set up your account by following the prompts on the STEPP homepage by selecting Create New Account with DoD CAC or Non-DoD CAC.

Once logged into STEPP, navigate to the NBIS Training Homepage by selecting “Training” in the top left, and select “NBIS” from the drop-down list.

Once on the [STEPP NBIS Training Homepage](#), select the Federal & Industry Onboarding image to access a catalog of videos and recordings on a variety of topics including Organization Management, Order Form Templates, and User Provisioning. Additionally, users may select the End User Training image to land on courses, learner paths, and webinar registration. The live webinars are conducted via Zoom, and they demonstrate NBIS functionality as well as provide an opportunity for Q&A. The learner paths are merely recommended and provide an overall learning experience on NBIS. Recent additions to the training catalog include microlearning videos and brief podcast discussions on NBIS topics which includes eApp.

NBIS Training regularly assesses training needs in each NBIS release through its alignment with the iterative NBIS development. The needs are prioritized based on mission and user impacts, and level of effort to update or create new materials. For example, the removal of the pencil icon impacted the bulk of the training catalog. NBIS Training is currently in the process of updating all training content to reflect the change to the blue hyperlink. Please refer to the [Modify a Subject](#) Job Aid for reference.

Be on the lookout for the latest edition of the NBIS Training Newsletter, which is sent via email to all NBIS users. For questions about NBIS Training or if users require customer support, contact the NBIS Training Program at dcsa.quantico.nbis.mbx.training@mail.mil.



QUARTERLY INDUSTRY STAKEHOLDERS' ENGAGEMENT

The DCSA Customer & Stakeholder Engagement (CSE) team will be hosting the next quarterly Industry Stakeholders' Engagement (ISE) meeting on December 14, 2023, from 10:30 a.m. to 12:00 p.m. ET for all Industry FSOs and Security Professionals. The last Engagement, held on September 19, 2023, was a huge success with great presentations and multiple questions being answered and addressed.

For a copy of the slides at the end of the event, please e-mail the DCSA Industry Liaison e-mail group box at: dcsa.boyers.dcsa.mbx.industry-agency-liaison@mail.mil.

The December ISE will be held virtually via MS Teams Live. The tentative agenda for this ISE meeting will consist of:

- Introduction/Welcome
- DCSA Background Investigation Metrics and information for Industry
- DCSA Vetting Risk Operations/Consolidated Adjudication Services Metrics and Timelines
- NBIS Program Executive Office - What's next for NBIS
- Center for Development of Security Excellence - SPeD Certification
- Industrial Security Division – FCL package timelines, errors, what's new, and what Industry can do
- Conclusion.

Here are some important things to know regarding Teams Live:

- There is NO dial-in for attendees. You must view via MS Teams, web browser, or mobile device by downloading the MS Teams app and then clicking the link in your email.
 - If joining via computer: On the day of the event, click [Teams Live Event](#) and view via browser (Chrome or Edge) or MS Teams.
 - If joining via mobile device: Select the link from the invite and 'join as a guest' or 'sign in to join' if you have an account.
- If the live event has not started, you will see the message "The live event hasn't started."
- All attendees will be muted. You may use the Q&A function to direct questions to presenters.
- Closed captioning is available by clicking the settings "gear" icon on bottom right of your screen.
- For those that cannot attend live, once the live event is over, you may watch the recording of event using the same link from the invitation.
- If you are experience issues joining the meeting, please attempt to join using your browser.



CONSOLIDATED ADJUDICATION SERVICES (CAS)

CAS CALL CENTER NOW ACCEPTING INDUSTRIAL PCL INQUIRIES

Effective October 1, the CAS Call Center will provide information and/or assistance regarding industrial personnel security clearances (PCLs) and status inquiries to Industry FSOs. The CAS Call Center is available from Monday through Friday between 6:30 a.m. and 5:00 p.m. ET to answer phone and email inquiries from FSOs only.

Contact the CAS Call Center by phone at 301-833-3850 (SMOs and FSOs ONLY; no subject callers), Option 5 – Industry, or via email at dcsa.meade.cas.mbx.call-center@mail.mil.

For Industry PIN Resets, contact the Applicant Knowledge Center at 878-274-5091 or via email at DCSAKAC@mail.mil.

As a reminder, CAS Call Center will continue to provide direct support and timely adjudicative updates to senior management officials (SMOs) and FSOs worldwide. The CAS Call Center is available to answer phone and email inquiries from SMOs/FSOs, provide instant resolution on issues identified by Security Offices when possible, and serves as the POC for HSPD12/Suitability Inquiries.

VETTING RISK OPERATIONS (VRO)

REMINDER ON TIMING OF ELECTRONIC FINGERPRINT TRANSMISSION

As we move closer to full implementation of Trusted Workforce (TW) 2.0, VRO continues to work diligently to partner with Industry to get cleared people to work faster and more efficiently all while effectively managing risk. To maintain our interim determination timeliness goals, we ask that electronic fingerprints be submitted at the same time or just before an investigation request is released to DCSA in the Defense Information System for Security (DISS).

Fingerprint results are valid for 120 days, the same amount of time for which eApp signature pages are valid. Therefore, submitting electronic fingerprint at the same time or just before you complete your review for adequacy and completeness, should prevent an investigation request from being rejected for missing fingerprints.

DISS TRANSITION TO NBIS

As you continue to conduct swivel chair activities within DISS and NBIS please review the following guidance in the event the scenarios apply.

Below are some scenarios to illustrate:

- Scenario 1 – Revised by FSO
 - If the FSO initiated an investigation request in DISS prior to October 1, the subject completes the investigation request and submits it to the FSO via DISS on or after October 1 and the FSO



revises the investigation request to the subject for updates/corrections, then the subject will be able to make the updates/corrections in eApp. The FSO will be able to review and submit the investigation request via DISS to VRO after October 1, 2023.

- Scenario 2 – Revised by VRO
 - If VRO revises an investigation request submitted via DISS to the FSO on or after October 1, the subject will be able to make the updates/corrections in eApp. The FSO will be able to review and submit the investigation request via DISS to VRO on or after October 1.
- Scenario 3 – Unacceptable/Discontinued
 - If the investigation request submitted via DISS is deemed Unacceptable or Discontinued on or after October 1, the FSO will need to initiate the new investigation request via NBIS.

As a reminder, 32 CFR Part 117 (d) requires the electronic version of the SF-86 to be completed in eApp or its successor system by the contractor employee and reviewed by the FSO or other contractor employee(s) who has (have) been specifically designated by the contractor to review an employee SF-86.

For further information on setting up an NBIS account, please visit [Industry Onboarding](#).

CENTER FOR DEVELOPMENT OF SECURITY EXCELLENCE (CDSE)

NOVEMBER PULSE NOW AVAILABLE

We recently released the CDSE Pulse, a monthly security awareness newsletter that features topics of interest to the security community. In addition, we share upcoming courses, webinars, and conferences. The November newsletter focused on “Education Program Updates.” Check out all the newsletters in [CDSE's Electronic Library](#) or subscribe/update your current subscription to get the newsletter sent directly to your inbox by submitting your email address from [CDSE News](#).

INSIDER THREAT SENTRY APP

As of October 24, CDSE has discontinued the Insider Threat Sentry mobile application. Thank you for those who have downloaded and used the application for posters, security awareness games, job aids, case studies and more!

For Insider Threat training, products, and resources, please visit the [Insider Threat Toolkit](#).

SEEKING INPUT FOR NEW JOB AID

We here at CDSE are creating a printable/customizable prohibited personal electronic device (PED) job aid that can be utilized for secure areas (e.g., SAPFs and SCIFs). What are a few of the top PEDs and/or odd items of concern you would like to see included on this job aid? Send your input by December 31 to dcsa.cdsetraining@mail.mil using the Subject: New PED Job Aid Input.



UPCOMING WEBINAR

Sign-up is available for the following upcoming live webinar:

The Enemy Within: A Case Briefing

Wednesday, December 13, 2023

12:00 p.m. to 1:30 p.m. ET

Visit the [webinar webpage](#) to register for this event and join the discussion!

UPCOMING VILT COURSE

Sign up for one of CDSE's virtual instructor-led training (VILT) industrial security courses! Training is free and the VILT eliminates travel expenses. Complete CDSE courses to earn Professional Development Units (PDUs) toward maintenance of Security Professional Education Development (SPED) Program certifications and credentials. Select courses have the American Council on Education (ACE) credit recommendations that may earn transfer credits at participating universities. Classes fill quickly, so register today! Registration for the following course is now open:

Getting Started Seminar for New Facility Security Officers (VILT)

April 16 – 19, 2024

This course allows new FSOs and security personnel to learn and apply fundamental NISP requirements in a collaborative environment. It also serves as a refresher on industrial security basics for experienced FSOs.

RECORDINGS AVAILABLE FOR 2023 DCSA INSIDER THREAT CONFERENCE

The DCSA Conference for Insider Threat in support of National Insider Threat Awareness Month (NITAM) was held September 7. This event provided insider threat practitioners in DoD, federal agencies, private industry, critical infrastructure sectors, and academia with a virtual conference to engage with senior leadership on the topic of insider threat. This year's NITAM theme was "Bystander Engagement." The agenda included topics such as counter-insider threat professionalization, organizational resources, toolkits for insider threat mitigation, and more.

If you missed the conference or would like to revisit the presentations, the recordings are available now in the [CDSE Conference Archive](#).

CDSE NEWS

CDSE offers an email subscriber news service to get the latest CDSE news, updates, and information. You may be receiving the Pulse through a subscription, but if you were forwarded this newsletter from another source and would like to subscribe to the Pulse or one of our other products, visit [CDSE News](#) and sign up or update your account to receive:

- The Pulse
- Insider Threat Bulletins
- The Weekly Flash
- Quarterly Product Report



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