

# SMO CONSOLIDATION AND PII ACCURACY

DISS

DEFENSE COUNTERINTELLIGENCE AND SECURITY AGENCY

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# INTRODUCTIONS AND ADMIN

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# Learning Objectives



- Users will gain understanding of validating SMOs
- Users will gain understanding of Consolidating SMOs within DISS from multiple to one Parent SMO
- Users will be able to recognize duplicate SMOs and submit for deactivation to the Customer Engagement Team (CET)
- Users will learn how to mass transfer eligible subjects, why subjects are ineligible for mass transfer, and how to process ineligible subject
- Self-service capabilities vs CET

# User Roles



## Hierarchy Manager

- Verifies Roles
- Ensures Proper Permissions

## Account Manager

- Ensures Security Officers Have the Proper Permissions

## Security Manager/Officer

- Must Have the Appropriate Permissions...

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# VALIDATING SUBJECTS

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# Validating Subjects



## Communications

Task Inbox  
 Unread Notifications: 0

## User Management

My User Detail  
 View Users  
 User Search:

## SMD

## About JVS

### ATTENTION DISS USERS!

Please review the DSS 3.3.6 Release Features and related operational notices.

### DSS 3.3.6 Enhancements

- The following enhancements were included in this release:

Change Description	User Guide Section(s)
Update JVS User Manual: Subject Report - Clarification on user roles who can "Include All Children"	3.3.6.3.3.2.1
Remove the highlighted header's options from the Visit Actions drop menu	3.3.6.3.3.3.1.1.2
Rename Clone Visit to Copy Visit	3.3.6.4
Remove the ability to reactivate a visit after it has been cancelled	3.3.6.10
Add Determination column to the KRP Report	3.3.6
Add S3 Access Levels to the KRP Report	3.3.9
KRP Report: Remove Access Level Input Parameter on CRTS and JVS UI	3.3.9

CT Last Updated on: August 10, 2021

Prod Deployment Date: August 26, 2021

View Subjects  
 Mass Subject Transfer  
 Mass Induction  
 Mass Debrief  
 Subject Search:

## Part Reporting

View Report Submissions

Reports:

- Access Suspension Report - Ongoing
- Access Suspension Report - One-time
- JVS Case Status Report
- Incoming Visit Report
- Non-DCI Access Report
- Refutation Report
- One-Time Access Report
- Outgoing Visit Report
- Periodic Reinvestigation Report
- Pre-Case Status Report
- DCI Access Report
- SPICs with No Subject Relationships Report
- SPICs with No Active Users Report
- Subject Report
- Submitted Incident Report
- Task Inbox Report - CDK
- Task Inbox Report - MIA
- User Roles and Optional Permissions Report

- Users are unable to view the JVS user manual, update user roles, or view reports. This is a known issue and will be resolved in the next release.
- Contact the DCSA DSS Customer Engagement Team (CCT) at 1-704-794-7765 or at [dss.customerengagementcenter@mail.mil](mailto:dss.customerengagementcenter@mail.mil) with questions or concerns using the DSS application.

### AGENCY DISCLOSURE NOTICE

OMB CONTROL NUMBER: 0704-0573

OMB EXPIRATION DATE: 7/31/2021

The public reporting burden for this collection of information, 0704-0573, is estimated to average 20 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or burden reduction suggestions to the Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Project Director, Paperwork Project (0704-0188), Washington, DC 20503.



# Validating Subjects



**Subject Report** [X]

Output Format: PDF | **Submit Job** | Reset

Current SMO: COMPANY - #HQN##  Include All Children

Eligibility: C - Confidential, S - Secret, T - Top Secret, V - SCI - ICD704

Investigation: 0 - NACI, 1 - ANACI, 2 - BI, 2R - Tier 2R

Publication Release Notes for more information on release Enhancements including Known Issues and workarounds.

# Validating Subjects



**About JVS** | **View Report Submissions** ✕

Refresh View

**Report Submissions (1)**

Report Name	Status	Output Type	Submitted	Submitting Org
<a href="#">Subject Report</a>	Available	PDF	Tue Sep 14 09:58:41 EDT 2021	COMPANY - #HQN##

# Validating Subjects



**! For Training Purposes Only**

## Subject Report

Defense Information System for Security (DISS)  
Defense Counterintelligence and Security Agency (DCSA)

Generated On:

SUBJECT NAME	SSN	EDIPI	SMO	RELATIONSHIP	ACCESS	ELIGIBILITY	ELIGIBILITY DATE	INVESTIGATION TYPE	INVESTIGATION DATE	CE STATUS	DATE ENROLLED	DETERMINATION
Subject, Test	00000000		DISS	Owning	Secret	Secret	2021/05/12	Tier 3	2021/04/15	Not Enrolled in CE		Favorable
Subject, Test	00000000		DISS	Owning	Secret	Secret	2021/05/13	Tier 3	2021/04/15	Not Enrolled in CE		Favorable
Subject, Test	00000000		DISS	Servicing	Secret	Secret	2021/05/13	Tier 3	2021/04/15	Not Enrolled in CE		Favorable
Subject, Test	00000000		DISS	Owning	None	Secret	2016/12/15	ANACI	2016/10/14	Not Enrolled in CE		Favorable
Subject, Test, Subject, Test,	00000000		DISS	Owning	None	Secret	2017/02/03	Tier 3	2017/02/03	Not Enrolled in CE		Favorable
Subject, Test	00000000		DISS	Owning	None	Secret	2019/01/24	Tier 5	2019/01/24	Not Enrolled in CE		Favorable

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# CONSOLIDATING AND VALIDATING SMOs

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AND SECURITY AGENCY

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# Consolidating and Validating SMOs



## Communications

Task Index  
Unread Notifications: 0

## User Management

My User Detail  
View Users  
User Search:  
Enter DSS or Pseudo DSS

View Current SMO  
View SMO Tree  
Search SMOs  
Create SMO  
Create SMO Visit  
View SMO Visits  
Current SMO:

## About JVS

### ATTENTION DSS USERS!

Please review the DSS 13.6 Release Features and related operational notices.

### DSS 13.6 Enhancements

The following enhancements were included in this release:

Change Description	User Guide Section(s)
Update JVS User Manual: Subject Report - Clarification on user roles who can "Include All Children"	3.3.6.7-3.3.6.20
Remove the highlighted header's options from the Visit Actions (Pop) menu	3.3.6.9-3.3.6.13
Rename Clone Visit to Copy Visit	3.3.6.8
Remove the ability to reactivate a visit after it has been cancelled	3.3.6.10
Add Determination column to the KRP Report	3.3.6
ADD S3 Access Levels to the KRP Report	3.3.6
KRP Report: Remove Access Level Input Parameter on CITE and JVS UI	3.3.6
Create user sessions for admin, force data to not expire	3.3.1.34

CT Last Updated on: August 10, 2021

Prod Deployment Date: August 26, 2021

### SMO

- [View Current SMO](#)
- [View SMO Tree](#)
- [Search SMOs](#)
- [Create SMO](#)
- [Create SMO Visit](#)
- [View SMO Visits](#)

**Current SMO:**

### Organization

# Consolidating and Validating SMOs



Software interface showing a tree structure of SMOs (Security Management Objects) under the heading "SMO Tree". The tree is organized as follows:

- DISS (Hierarchy Manager, Security Manager, Component Adjudicator)
  - VROC (∞)
    - COMPANY - #HQN## (∞)
      - #B### - COMPANY A (∞)
      - #B### - COMPANY B (∞) 
      - COMPANY C - #B### (∞)
      - COMPANY D (∞)
      - COMPANY F - #FYX# (∞)
      - COMPANY G (∞)
      - COMPANY H - #B#### (∞)
      - COMPANY I - PASS## (∞)

# Consolidating and Validating SMOs



Navigation tabs: About JVS | SMO Tree \* | View Report Submissions \*

- DISS (Hierarchy Manager, Security Manager, Component Adjudicator)
  - VROC (\*)
    - COMPANY - #HQN## (\*)
      - #B### - COMPANY A (\*)
      - ~~#B### - COMPANY B (\*)~~
      - COMPANY C - #B### (\*)
      - COMPANY D (\*)
      - COMPANY F - #FYX# (\*)
      - COMPANY F (\*)
      - COMPANY F - #YTZ## (\*)
      - COMPANY G (\*)
      - COMPANY H - #B#### (\*)
      - COMPANY I - PASS## (\*)

# Consolidating and Validating SMOs



About JVS | SMO Tree \* | View Report Submissions \*

- DISS (Hierarchy Manager, Security Manager, Component Adjudicator)
  - VROC (\*)
    - COMPANY - #HQN## (\*)
      - #B### - COMPANY A (\*)
      - #B### - COMPANY B (\*)
      - COMPANY C - #B### (\*)
      - COMPANY D (\*)
      - COMPANY F - #FYX# (\*)
        - COMPANY F (\*)
        - COMPANY F - #YTZ## (\*)
      - COMPANY G (\*)
      - COMPANY H - #B#### (\*)
      - COMPANY I - PASS## (\*)

SMO Actions

- Make Current SMO
- Show SMO Detail
- Create SMO Here
- Deactivate SMO

# Consolidating and Validating SMOs



Navigation tabs: About JVS | SMO Tree | SMO Details | View Report Submissions

**General Information**

**COMPANY F - #YTZ##** (Active)

Parent SMO: COMPANY F - #YTZ##

Organization: COMPANY F      Type: Contracting Organization or Vendor

CAGE Code: #YTZ##      Home Office CAGE Code: #FYX#

Clearance Level:

**SMO Actions**

**SMO Location (0)**

	Address	City	State	Zip+Ext.
No records found.				

**SMO Actions**

- Create Child SMO
- Deactivate SMO
- Make Current SMO
- Move SMO**
- Edit Affiliated Org
- Manage Clearance Level

**Add Location**

# Consolidating and Validating SMOs



**Move SMO** [Close]

**Find SMO**

**SMO Attributes**

SMO Name:

**Organization Attributes**

CAGE Code:  Unit Identification Code:

U.S. Joint Organization: **Select Joint Organization Code** U.S. Agency Code:

Service Organization Code:  Non U.S. Agency Code:

Sub Agency Code:

**Location Attributes**

Address Line 1:  Address Line 2:

City:  State: **State/Territory** [Dropdown]

Zip Code:  Country: **Country** [Dropdown]

**Search** **Reset**

SMO Name	Status	Organization	Organization Type	SMO Parent
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# Consolidating and Validating SMOs



Organization: [redacted] Code: [redacted]

Service: [redacted] Non U.S. Agency Code: [redacted]

Organization Code: [redacted]

Sub Agency Code: [redacted]

**Location Attributes**

Address Line 1: [redacted] Address Line 2: [redacted]

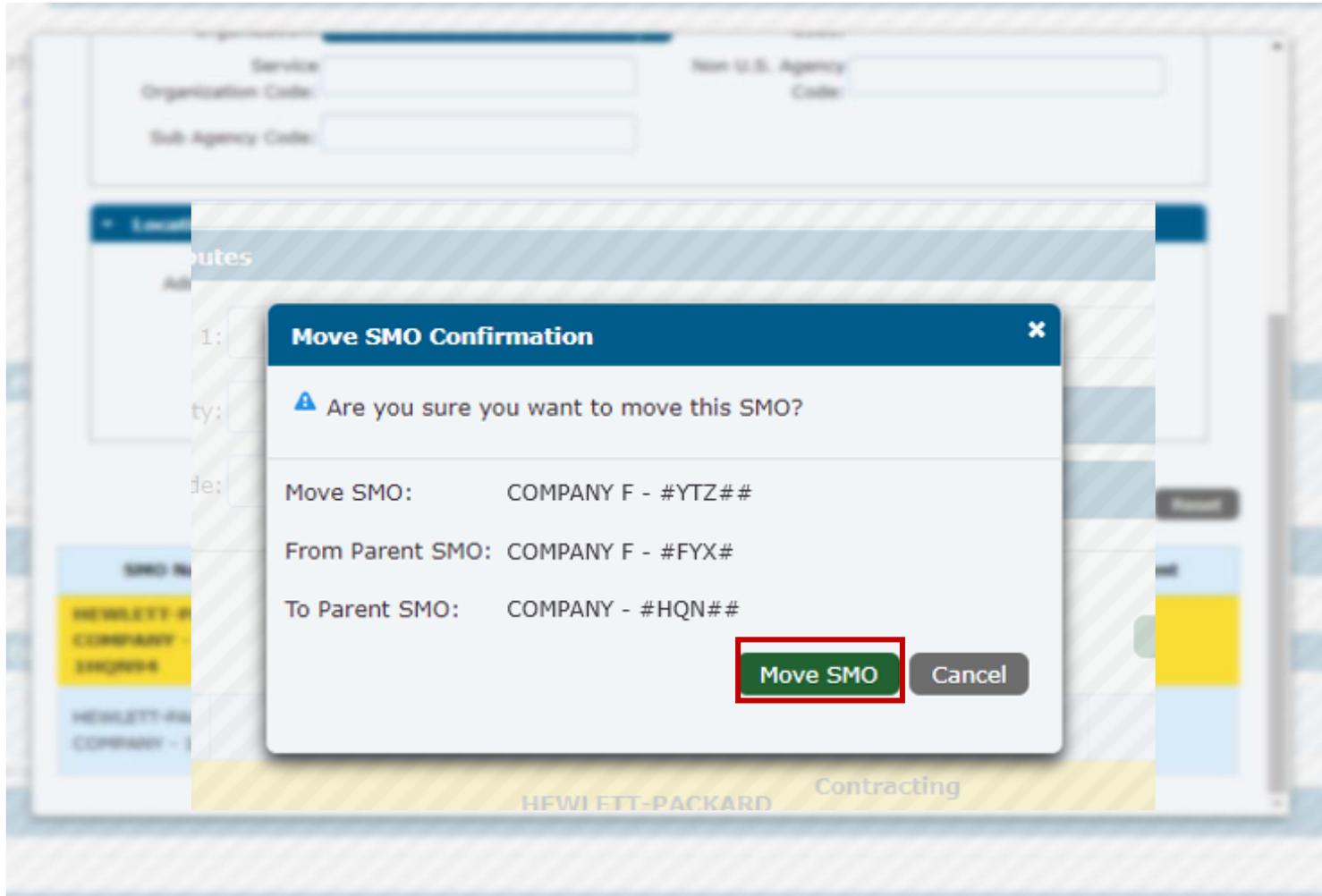
City: [redacted] State: State/Territory

Zip Code: [redacted] Country: Country

**Search** **Reset**

SMO Name	Status	Organization	Organization Type	SMO Parent
COMPANY - #HQN##	Transient	COMPANY	Contracting Organization or Vendor	VROC
COMPANY - #HQN##	Transient	COMPANY	Contracting Organization or Vendor	VROC

# Consolidating and Validating SMOs



# Consolidating and Validating SMOs



Navigation tabs: About JVS | SMO Tree \* | SMO Details \*

- DISS (Hierarchy Manager, Security Manager, Component Adjudicator)
  - VROC (\*)
    - COMPANY - #HQN## (\*)
      - #B### - COMPANY A (\*)
      - ~~#B### - COMPANY B (\*)~~
      - COMPANY C - #B### (\*)
      - COMPANY D (\*)
      - COMPANY F - #FYX# (\*)
      - COMPANY F - #YTZ## (\*)**
      - COMPANY G (\*)
      - COMPANY H - #B#### (\*)
      - COMPANY I - PASS## (\*)

ep 13 2021 23:34 PM EDT

**SMO moved to new parent**

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# MASS SUBJECT TRANSFER

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# MASS Subject Transfer



Navigation: About JVS | SMO Tree | Subjects | **Mass Subject Transfer**

SMOs to Transfer Subjects

From SMO: COMPANY F - #YTZ## To SMO:

Eligible Subjects

	Last Name	First Name	SSN/PSSN	Birth Date	Eligibility	Inv Type	Inv Close Date
No subjects available.							

Ineligible Subjects

	Last Name	First Name	SSN/PSSN	Birth Date	Eligibility	Inv Type	Inv Close Date
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# MASS Subject Transfer



**Find SMO** [Close]

Find SMO

**SMO Attributes**

SMO Name:

**Organization Attributes**

CAGE Code:  Unit Identification Code:

U.S. Joint Organization: **Select Joint Organization Code** U.S. Agency Code:

Service Organization Code:  Non U.S. Agency Code:

Sub Agency Code:

Address Line 1:  Address Line 2:

City:  State: **State/Territory**

Zip Code:  Country: **Country**

**Search** **Reset**

# MASS Subject Transfer



Location Attributes

Address Line 1:  Address Line 2:

City:  State: **State/Territory** ▼

Zip Code:  Country: **Country** ▼

**Search** **Reset**

SMO Name	Status	Organization	Organization Type	SMO Parent
<b>COMPANY - #HQN##</b>	<b>Transient</b>	<b>COMPANY</b>	<b>Contracting Organization or Vendor</b>	<b>VROC</b>
#HQN## - TEST COMPANY - NOW COMPANY	Inactive	COMPANY	Contracting Organization or Vendor	VROC
COMPANY - #HON##	Transient	COMPANY	Contracting Organization or	VROC

**Select** **Cancel**

# MASS Subject Transfer



About JVS | SMO Tree \* | Subjects \* | Mass Subject Transfer \*

SMOs to Transfer Subjects

From SMO: COMPANY F - #YTZ## To SMO: COMPANY - #HQN## Search

Eligible Subjects

	Last Name	First Name	SSN/PSSN	Birth Date	Eligibility	Inv Type	Inv Close Date
<input checked="" type="checkbox"/>							
<input type="checkbox"/>	Subject	Test	000-00-0000	1956-09-03	None		

Transfer Transfer All

Ineligible Subjects

Last Name	First Name	SSN/PSSN	Birth Date	Eligibility	Inv Type	Inv Close Date
No subjects available.						

# MASS Subject Transfer



The screenshot shows a web application interface for "Mass Subject Transfer". At the top, there are tabs for "About JVS", "SMO Tree", "Subjects", and "Mass Subject Transfer". Below the tabs, there is a section "SMOs to Transfer Subjects" with a filter "From SMO: COMPANY F - #YTZ##".

The main content area is divided into two sections: "Eligible Subjects" and "Ineligible Subjects".

- Eligible Subjects:** A table with columns for "Subject" and "Test". One row is highlighted in yellow and has a red checkmark in the "Subject" column. The "Last Name" field is highlighted in yellow.
- Ineligible Subjects:** A section with a "Last Name" field highlighted in yellow and "First Name" field. Below it, it says "No subjects available."

A modal dialog box titled "Mass Subject Transfer Confirmation" is overlaid on the interface. It contains the following text:

**Mass Subject Transfer Confirmation**

**i**

You are about to transfer the selected subjects.  
Are you sure you want to perform this action?

**Yes** **No**

The "Yes" button is highlighted with a red border. In the background, there are search filters for "N##" and "SSN/PSS" with a "Search" button. Below the filters, there are columns for "Inv Type" and "Inv Close Date", and buttons for "Transfer" and "Transfer All".

# MASS Subject Transfer



## Communications

Task Inbox  
Unread Notifications: 8

## User Management

My User Detail  
View Users  
User Search:  
Enter DSS or FRODO DSS  
**Search Users**

## SMD

## About JVS

### ATTENTION DSS USERS!

Please review the DSS 3.3.6 Release Features and related operational notices.

### DSS 3.3.6 Enhancements

- The following enhancements were included in this release:

Change Description	User Guide Section(s)
Update JVS User Manual: Subject Report - Clarification on user roles who can "Include All Children"	3.3.6.3.8.29
Remove the highlighted header's options from the Visit Actions drop menu	3.3.6.3.3.4.13
Rename Clone Visit to Copy Visit	3.3.6.9
Remove the ability to reactivate a visit after it has been canceled	3.3.6.10
Add Determination column to the KRP Report	3.3.6
ADD S3 Access Levels to the KRP Report	3.3.9
KRP Report: Remove Access Level Input Parameter on CXTS and JVS UI	3.3.9

- Users are unable to accept the user search only scenario as well as the one-time access report system access request (OTAR) form version to evaluate other scenarios/resources/roles request on the above listed release.
- Contact the DCSA DSS Customer Engagements Team (CCT) at 1-704-794-7765 or at [dss.accounts.mbo.contact-center@mail.mil](mailto:dss.accounts.mbo.contact-center@mail.mil) with questions or concerns using the DSS application.

### AGENCY DISCLOSURE NOTICE

OMB CONTROL NUMBER: 0704-0573

OMB EXPIRATION DATE: 7/31/2023

The public reporting burden for this collection of information, 0704-0573, is estimated to average 20 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or burden reduction suggestions to the Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Project Collection (0704-0573), Washington, DC 20503.

Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

View Subjects  
Mass Subject Transfer  
Mass Indistribution  
Mass Detail  
Subject Search:  
Enter DSS or FRODO DSS  
**Search Subjects**  
Create Subject  
S3 Search

## Part Reporting

View Report Submissions  
**Reports:**  
Access Suspension Report - Ongoing  
Access Suspension Report - Pending  
JVS Case Status Report  
Incoming Visit Report  
Non-S3 Access Report  
Notification Report  
One-Time Access Report  
Outgoing Visit Report  
Periodic Reinvestigation Report  
Pre-Case Status Report  
S3 Access Report  
SMDs with No Subject Relationships Report  
SMDs with No Active Users Report  
Subject Report  
Submitted Incident Report  
Task Inbox Report - CDR  
Task Inbox Report - MIA  
User Roles and Optional Permissions Report

**Subjects Transferred**

Manager, Security Manager, Component Adjudicator

CT Last Updated on: August 10, 2023

Prod Deployment Date: August 26, 2021

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# REMOVING RELATIONSHIP

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# Removing Relationship



## SMO Relationships (3)

Category <sup>▲</sup>	Relationship <sup>◇</sup>	SMO <sup>◇</sup>	Begin Date <sup>◇</sup>	End Date <sup>◇</sup>	Options	Expand
Select	Select					
Civilian Employee	Owning	Army	2021/09/10			▶
Industry	Owning	COMPANY - #HQN##	2021/09/13			▶
Industry	Owning	COMPANY F - #YTZ##	2021/09/14			▶

[Add Relationship](#)

# Removing Relationship



Category Name  Begin Date

### Remove Relationship Wizard

Relationship **Access** Visits & Relationships Summary

**Relationship Termination Information**

\*Termination Reason:

\*Termination Date:

# Removing Relationship



Category Name Begin Date End Date Options

### Remove Relationship Wizard

Relationship Access **Visits & Relationships** Summary

The following servicing relationships and visits will be removed and canceled if this relationship is terminated:

Related Servicing Relationships (0)	
SMO Name	Begin Date
No records found.	

Related Visits (0)				
Representing SMO	Begin Date	End Date	Description	Name
No records found.				

Back Cancel **Next**

Category Name Begin Date End Date Options

### Remove Relationship Wizard

Relationship Access Visits & Relationships **Summary**

You have selected to remove a relationship with Test Subject.  
You provided Separation as the termination reason for the relationship.

Related Access to be Debriefed (0)			
Type	Status	Granted	Granted By
No records found.			

Debrief Information

Debrief Comments:  
Debrief Date:  
Debrief Type:  
Access Removal Reason

Back Cancel **Save**

# Removing Relationship



**Communications**

Task Inbox  
Unread Notifications: 8

**User Management**

My User Detail  
View Users  
User Search:

Enter DSS or FRODO DSS

**Search Users**

**SMD**

**About JVS**

**ATTENTION DISS USERS!**  
Please review the DSS 3.3.6 Release Features and related operational notices.

**DSS 3.3.6 Enhancements**

- The following enhancements were included in this release:

Change Description	User Guide Section(s)
Update JVS User Manual: Subject Report - Clarification on user roles who can "Include All Children"	3.3.6.3.8.29
Remove the highlighted header's options from the Visit Actions drop menu	3.3.6.3.3.4.13
Rename Clone Visit to Copy Visit	3.3.6.4
Remove the ability to reactivate a visit after it has been cancelled	3.3.6.10
Add Determination column to the KRP Report	3.3.6
Add SO Access Levels to the KRP Report	3.3.9
KRP Report: Remove Access Level Input Parameter on CRTS and JVS UI	3.3.9

Options Expand

**Owning Relationship Ended.**

**View Subjects**  
Mass Subject Transfer  
Mass Indistribution  
Mass Debrief  
Subject Search:

Enter DSS or FRODO DSS

**Search Subjects**

Create Subject  
SD Search

**AGENCY DISCLOSURE NOTICE**  
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**Print Reporting**

View Report Submissions

**Reports:**

- Access Suspension Report - Owning
- Access Suspension Report - Servicing
- JVS Case Status Report
- Incoming Visit Report
- Non-DCI Access Report
- Notification Report
- One-Time Access Report
- Outgoing Visit Report
- Periodic Reinvestigation Report
- Pre-Case Status Report
- DCI Access Report
- SPICs with No Subject Relationships Report
- SPICs with No Active Users Report
- Subject Report
- Submitted Incident Report
- Task Inbox Report - CDK
- Task Inbox Report - MIA
- User Roles and Optional Permissions Report

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# DEACTIVATE SMO(S)

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# Deactivate Previous SMOs



A screenshot of a software interface titled "About JVS" and "SMO Tree". The interface displays a hierarchical tree of Security Management Objects (SMOs). The root node is "DISS (Security Officer, Account Manager, Component Adjudicator, Hierarchy Manager)". Under "DISS" is "PSMO (\*)". Under "PSMO" is "835Q3-PerSecPros-1 (Security Manager, Hierarchy Manager)". Under "835Q3-PerSecPros-1" is "835Q3-PerSecPros-Client-Support-2 (\*)", which is highlighted in yellow. A red arrow points to this node. A context menu is open over the highlighted node, listing the following actions: "SMO Actions", "Make Current SMO", "Show SMO Detail", "Create SMO Here", and "Deactivate SMO". The "Deactivate SMO" option is highlighted with a red box.

# Give Reason for Deactivation

A screenshot of the JVS SMO Tree interface. The main window shows a tree structure with nodes for DISS (Security Office), PSMO (\*), and 835 (Security Office). A dialog box titled "Deactive SMO: 835Q3-PerSecPros Client Support-2" is open, showing the deactivation process. The dialog box has a title bar with a close button. It contains the following fields:

- \*Deactivate Reason: A dropdown menu with "Facility Termination" selected.
- \*Deactivation Notes: A text area containing "The FCL expired".
- \*Deactivation Date: A date field with "2020/11/16" and a calendar icon.

At the bottom of the dialog box, there are two buttons: "Deactivate" (highlighted with a red box) and "Cancel".

# Indication of Deactivation



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# PERSONALLY IDENTIFIABLE INFORMATION (PII) ACCURACY

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Your last Login was

About JVS   Subjects \*   **Subject Summary \***

**Test Subject** [Subject Details](#)

SSN:	000-00-0000	DoD EDI PN:	
DOB:	1956/09/03	Eligibility Level:	None
Place Of Birth:	Alexandria, SD, United States	Eligibility Determination:	None
Exception Code:	None	Open Investigation:	No
Supporting Investigation:	None	NDA Signed Date:	
Incident Report:		NDS Signed Date:	



About JVS Subjects Subject Details Subject Summary

**Test Subject** [Subject Details](#)

SSN:	000-00-0000	DoD EDI PN:	
DOB:	1956/09/03	Eligibility Level:	None
Place Of Birth:	Alexandria, SD, United States	Eligibility Determination:	None
Exception Code:	None	Open Investigation:	No
Supporting Investigation:	None	NDA Signed Date:	
Incident Report:		NDS Signed Date:	

Subject Actions

Basic Info. Contact Info. Other Subject Details SMO Relationships Incidents Accesses CSRs/RFAs Subject Documents Foreign Travel

▼ **Citizenship (0)**

▼ **Subject Personal Information**

First Name: Test	Middle Name:	Last Name: Subject
Suffix:	Gender:	Birth Date: 1956/09/03
Death Date:	Birth Country: United States	Birth City: Alexandria
Birth State: South Dakota	Marital Status: Married	DoD EDI:
Original Source:	Original Source Date:	Naturalization ID:
Foreign National ID Number:	Alien Registration ID:	Foreign National ID Type:
Pseudo SSN:	Foreign National ID Issuing Country:	

Edit Subject Information

# PII Accuracy



has been **Completed** on 2021-09-10.

### Update Subject

\*First Name:

Middle Name:

\*Last Name:

Suffix:

Gender:

Marital Status:

Birth City:

\*Birth Country:

Birth State:

\*Birth Date:

Death Date:

Naturalization ID:

Alien Registration ID:

# PII Accuracy



DSS Help About

**Communications**

Task Inbox  
Unread Notifications: 8

**User Management**

My User Detail  
View Users  
User Search:

Enter DSS or Profile ID:

**Search Users**

SMD

**About JVS**

**ATTENTION DSS USERS!**  
Please review the DSS 3.6 Release Features and related operational notices.

**DSS 3.6 Enhancements**

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Rename Clone Visit to Copy Visit	3.3.4.8
Remove the ability to reactivate a visit after it has been canceled	3.3.6.10
Add Determination column to the KRP Report	3.6.5
Add SO Access Levels to the KRP Report	3.6.9
KRP Report: Remove Access Level Input Parameter on CRTS and JVS UI	3.6.9

**i Subject information saved**

CI Last Updated on: August 10, 2021

Prod Deployment Date: August 26, 2021

**View Subjects**  
Mass Subject Transfer  
Mass Information  
Mass Detail  
Subject Search:

Enter DSS or Profile ID:

**Search Subjects**

Create Subject  
SD Search

- Users are only allowed to view their own information, and access to the information system access request (AR) form version is available under ARS/ARIS resources/ARIS request on the ARIS page menu.
- Contact the DCSA DSS Customer Engagement Team (CCT) at 1-704-794-7765 or at [dss.accounts.contact-center@mail.mil](mailto:dss.accounts.contact-center@mail.mil) with questions or concerns using the DSS application.

**AGENCY DISCLOSURE NOTICE**  
**OMB CONTROL NUMBER: 0704-0573**  
**OMB EXPIRATION DATE: 7/31/2023**

The public reporting burden for this collection of information, 0704-0573, is estimated to average 20 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or burden reduction suggestions to the Department of Defense, Washington Headquarters Services, at [info.dss.and.dss.jd-dss.information-collection@mail.mil](mailto:info.dss.and.dss.jd-dss.information-collection@mail.mil). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

**Print Reporting**

View Report Submissions

**Reports:**

- Access Suspension Report - Ongoing
- Access Suspension Report - Pending
- JVS Case Status Report
- Incoming Visit Report
- Non-SC3 Access Report
- Notification Report
- One-Time Access Report
- Outgoing Visit Report
- Periodic Reinvestigation Report
- Pre-Case Status Report
- SC3 Access Report
- SPICs with No Subject Relationships Report
- SPICs with No Active Users Report
- Subject Report
- Submitted Incident Report
- Task Inbox Report - CDR
- Task Inbox Report - MIA
- User Roles and Optional Permissions Report

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# QUESTIONS

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**DEFENSE  
COUNTERINTELLIGENCE  
AND SECURITY AGENCY**

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# Questions from 09/14/2021 webinar



SMO Consolidation Webinar 9/14/21, 95 participants

1. Is this training, specific to a multi -cleared facilities?
2. So if we do not have a Multiple SMO facility, no action is required on our part?
3. When a mass transfer is done, will all of the indoctrination information be reflected under the new SMO Code or the former?
4. Can anyone tell us why when you take a servicing relationship, DISS makes you put in access? However when you take an owning relationship access is grayed out. We would prefer to service our child smo's but can't due to the access requirement for a servicing SMO
5. at times, I can't remove a subject because it will remove ALL access and relationships for ALL SMOs that have a relationship. Why is this and how do I get around it.
6. Is there a way to pull a report of individuals that are missing any of the required PII information? I would hate to have to go into HUNDREDS of records to validate this information (especially with having to click on so many steps to get to the Edit Subject Information section).
7. We've received CAF messages that employees are in CE, but no CE date is populated in DISS. We've verified their PII is correct in DISS. What do we do?
8. If someone got married since their most recent SF-86 and changed her name , is there a procedure for changing their last name? It has been changed in DISS (by someone before me) but because her PII doesn't match the FS-86 she is not in CE. Can I fix this or does she need to complete a new SF-86?
9. Can i ask this question regarding CE- if we have run a report and have staff not enrolled should we act on this now or what for 9/30 for the next update?
10. The mass SMO move was not effective for me. I did a mass move a fewer months ago. While DISS said the Subjects were moved successfully, the information is still reflected under the former SMO. I am currently moving the information individually. Started at more than 1000 pages, now down to under 200 pages. We do have a single tree with multiple SMOs now.
11. Is there any way to distinguish on the subject report civilian/military/industry?
12. On subject Report, can an "Open" be populated for investigation that are in open status?
13. Pulled a PR report and it doesn't identify the subject categories (MIL/CIV/CTR) as well. Can this field be added to future reports?

# Customer Engagements Team



Support for DISS, DCII, and SWFT systems.

Telephone: 724-794-7765

Email: [dcsa.ncr.nbis.mbx.contact-center@mail.mil](mailto:dcsa.ncr.nbis.mbx.contact-center@mail.mil)

**NOTE:** Do not send any Personally Identifiable Information (PII) or other sensitive data via email. Please note that marking the emails containing PII as 'private,' does nothing to protect sensitive information, and may prevent the CET from receiving the email.



Thank You