

LOGIN PROCESS FOR EAPP VIA D-ICAM

DEFENSE COUNTERINTELLIGENCE AND SECURITY AGENCY



20-MAY-2025



Login Process For eAPP via D-ICAM

Updated Date: 20 MAY 2025

Organization Type: SSC, FSO

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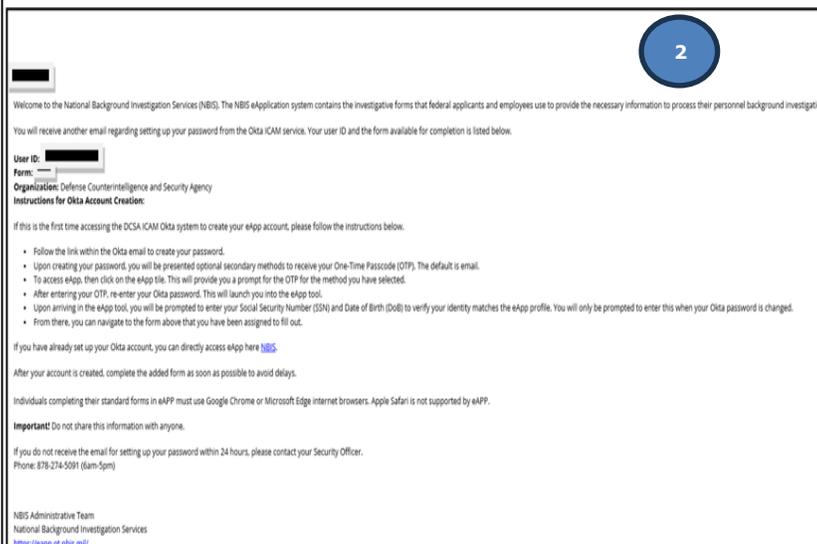
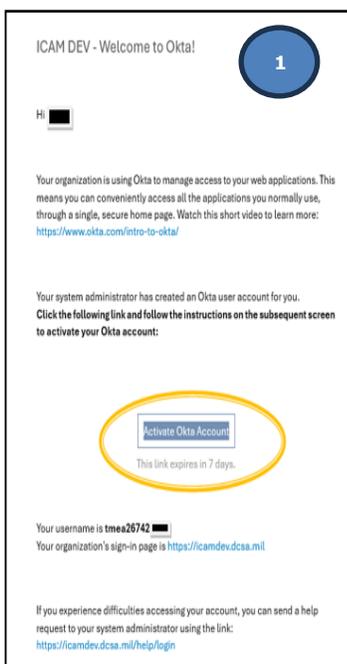
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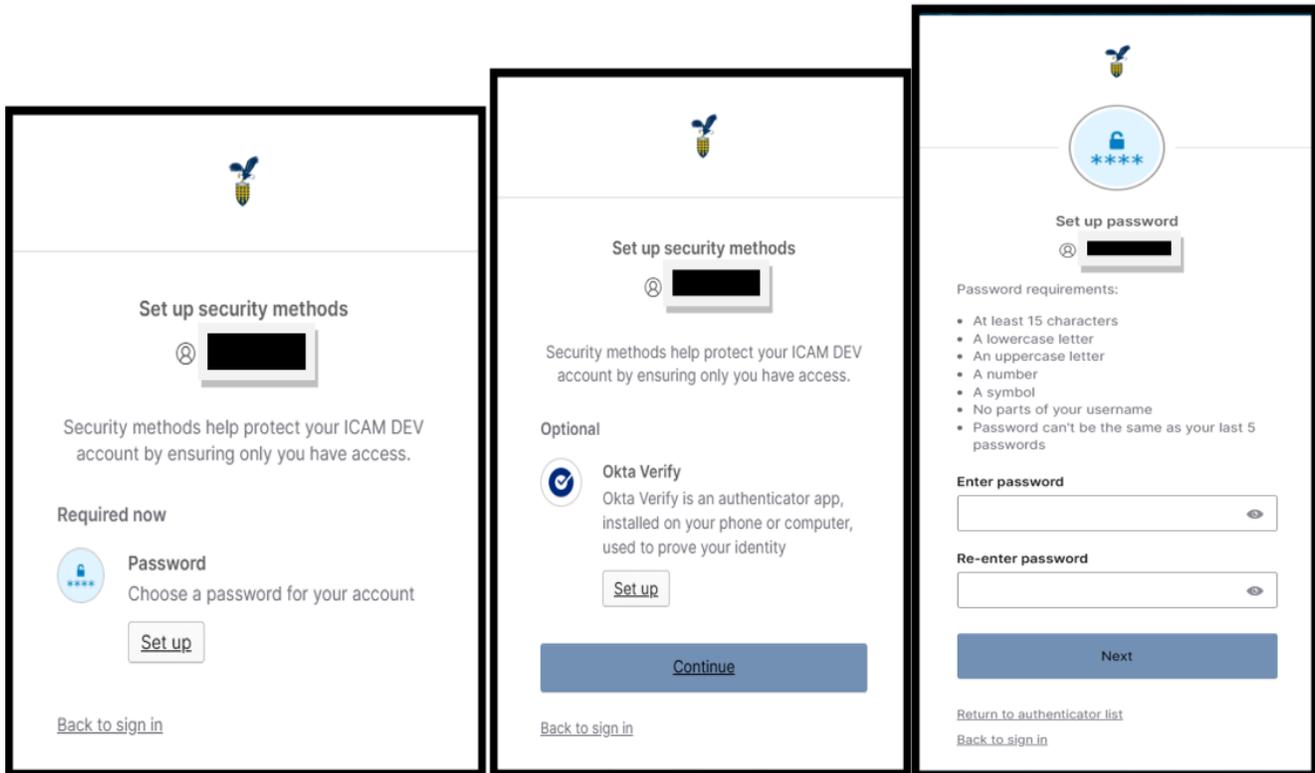
Purpose: To demonstrate the login process to eAPP using D-ICAM.

NEW USER

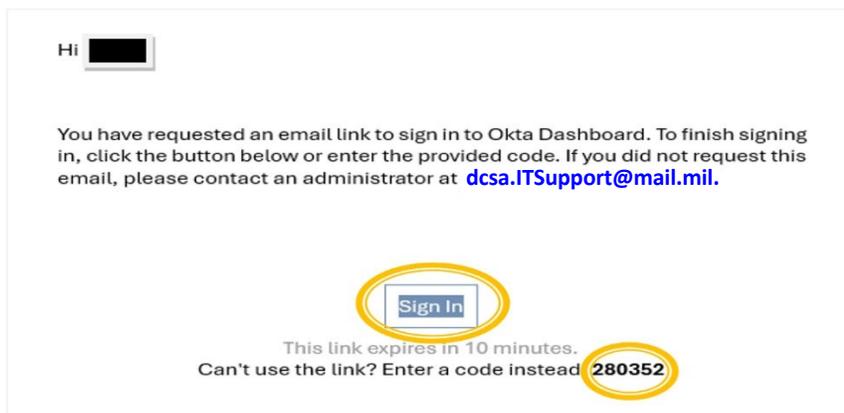
1. Receive two emails;
 - 1st email will be invitation email from Okta (noreply@okta.com)
 - 2nd email will be from NBIS Account Creation (donotreply@nbis.mil):



2. Click the Activate Okta Account link as shown above. The three screens below will prompt you to set up a password. Screen number three is optional, if you choose to bypass the set up security methods, click continue. (Applicants should never choose smart card login):

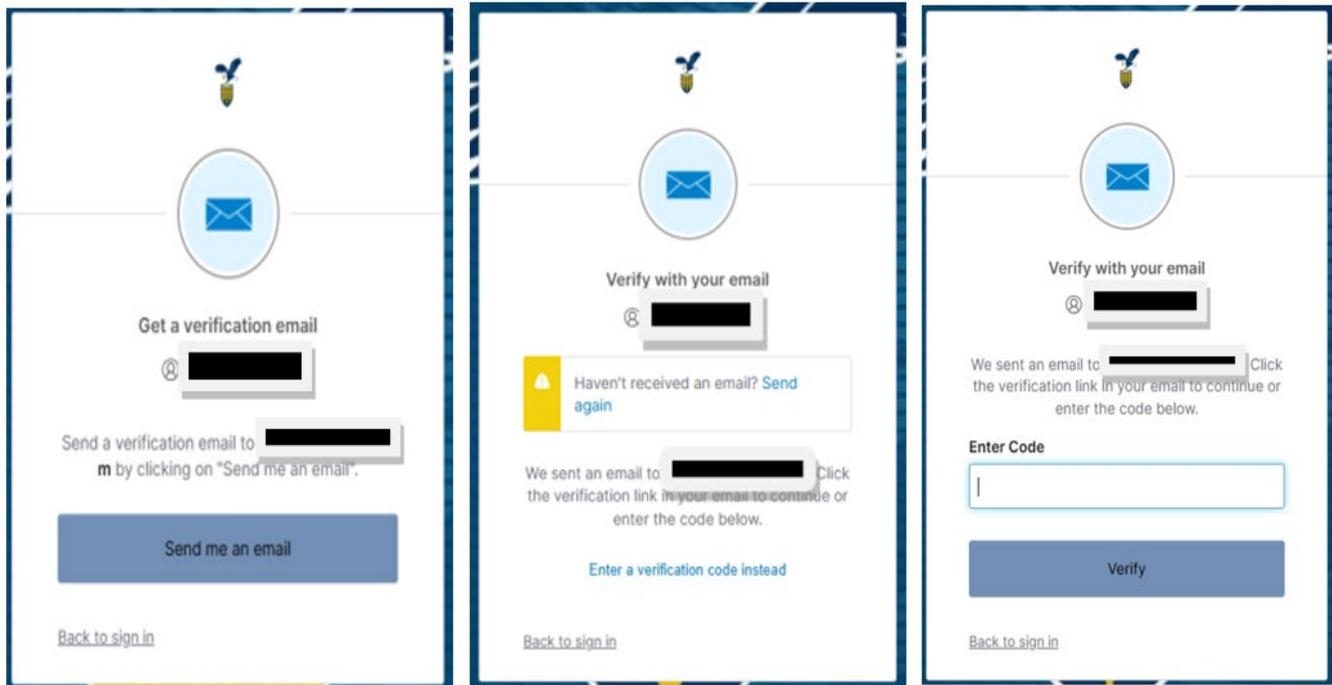


3. Receive an email with a one-time verification code. You may click the link in the email:



This is an automatically generated message by Okta. Replies are not monitored or answered.

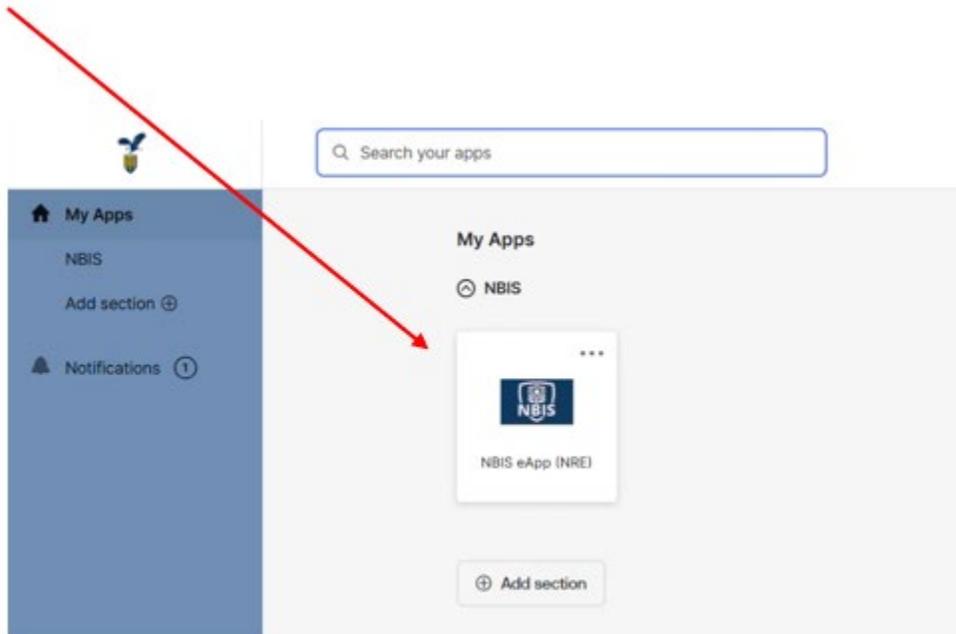
Or you can enter the one-time verification code manually:



4. Enter the one-time verification code, you will be prompted to enter your password:



5. Password is entered; you will see the screen below. Select the NBIS eAPP tile to launch your form:



6. Provided are the instructions for completing the form, select yes to proceed:

Questionnaire for Non-Sensitive Positions

National Background Investigation System (NBIS) eApp version 11.16.2

Your last login was: 2025 May 08 09:21

Follow instructions completely or your form will be unable to be processed. If you have any questions, contact the office that provided you the form.

Instructions for completing this form

1. **Follow the instructions provided to you, by the office that gave you this form** and any other clarifying instructions, provided by that office, to assist you with completion of this form. You should retain a copy of the completed form for your records.
2. **All questions on this form must be answered.** If no response is necessary or applicable, indicate this on the form by checking the associated "Not Applicable" checkbox, unless otherwise noted.
3. **Do not abbreviate the names of cities or foreign countries.** Whenever you are asked to supply a country name, you may select the country name by using the country dropdown feature.
4. **All dates provided in this form must be in Month/Day/Year or Month/Year format.** The year should be entered

Persons completing this form should begin after carefully reading the preceding instructions

I have read the instructions and I understand that if I withhold, misrepresent, or falsify information on this form, I am subject to the penalties for inaccurate or false statement (per U. S. Criminal Code, Title 18, section 1001), or removal and debarment from Federal Service.

7. Enter your SSN/DOB to ensure the right individual is accessing the correct account:

Instructions Help

Logout

You have successfully logged into you account.
The eApp application requires this account be validated before accessing the personal information associated to it upon initial access and when certain account changes occur.
Once validated you will be provided the details on your form(s).

Provide your U.S. Social Security Number

What is your date of birth?

Month Day Year

Submit

8. Select available form to proceed:

The National Background Investigation Ser investigations.

My Forms

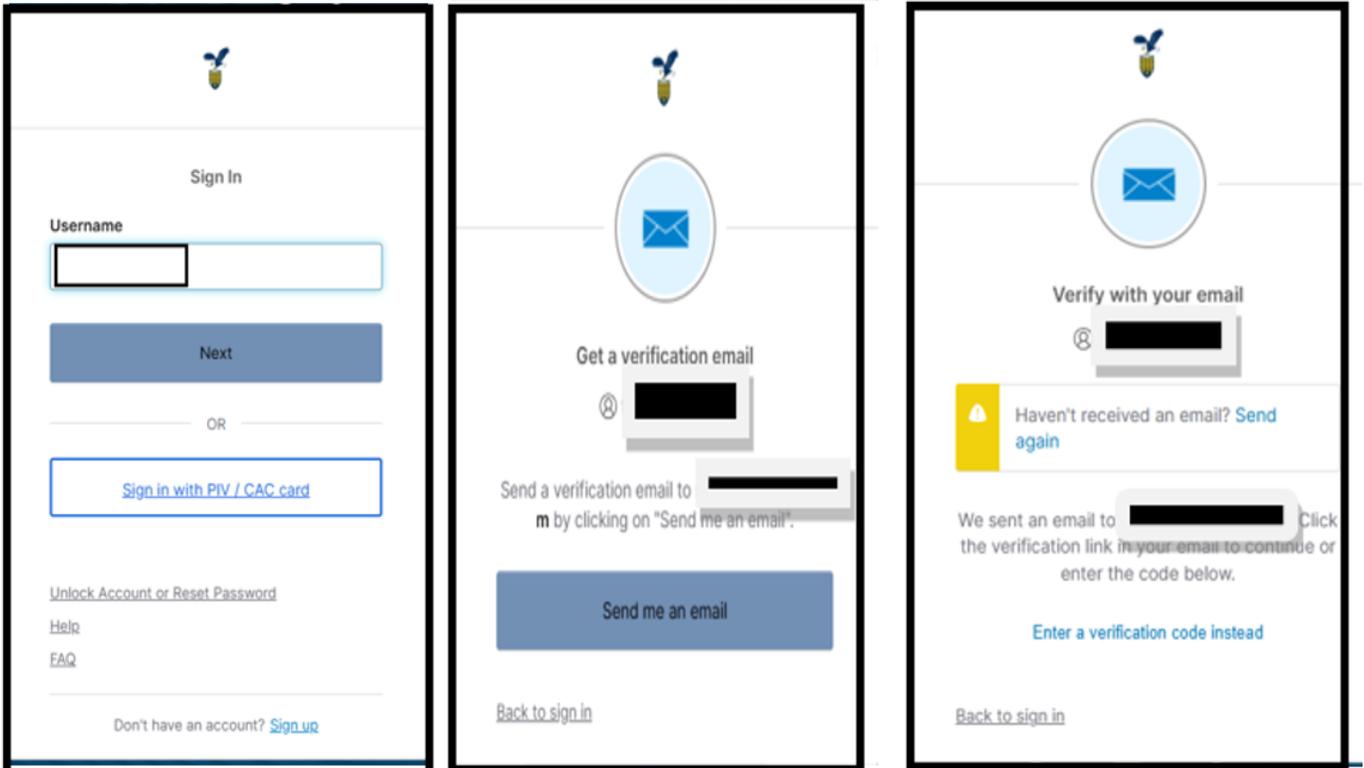
Review the form(s) assigned to you below.

Form Name	SF85
Form Version	2024-02
Status	INCOMPLETE
Point of Contact	[Redacted]
Point of Contact Email	[Redacted]
Organization	[Redacted]
Date Added	5/8/2025

Select SF85

EXISTING USER

1. Navigate to <https://icam.dcsa.mil/>, enter username and select next.



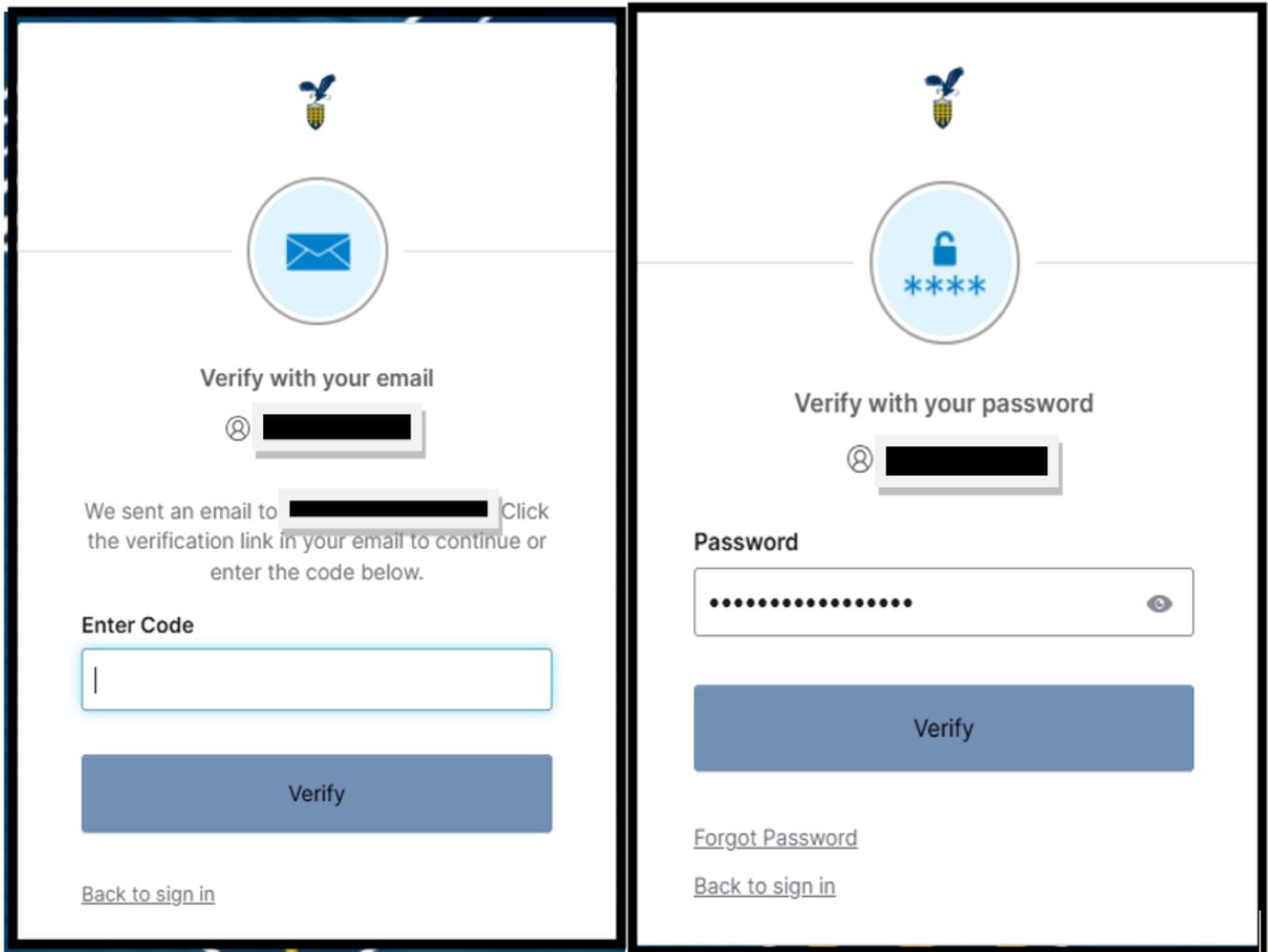
2. Receive one-time verification code via email

Hi [redacted]

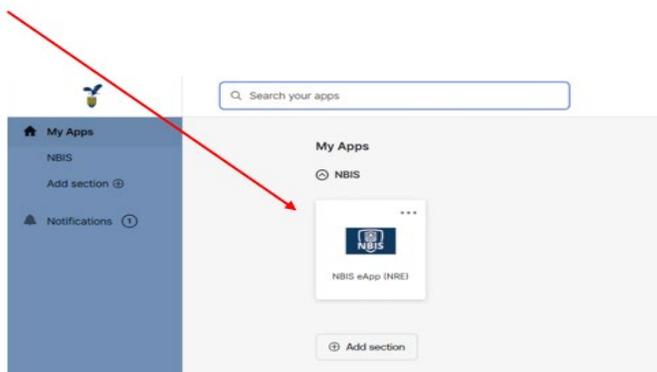
You have requested an email link to sign in to Okta Dashboard. To finish signing in, click the button below or enter the provided code. If you did not request this email, please contact an administrator at dcsa.ITSupport@mail.mil.



3. Enter one-time verification code, followed by your password



4. Password is entered; you will see the screen below. Select the NBIS eAPP tile to launch your form:



5. Provided are the instructions for completing the form, select yes to proceed:

Questionnaire for Non-Sensitive Positions

National Background Investigation System (NBIS) eApp version 11.16.2

Your last login was: 2025 May 08 09:21

Follow instructions completely or your form will be unable to be processed. If you have any questions, contact the office that provided you the form.

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- 2. All questions on this form must be answered.** If no response is necessary or applicable, indicate this on the form by checking the associated "Not Applicable" checkbox, unless otherwise noted.
- 3. Do not abbreviate the names of cities or foreign countries.** Whenever you are asked to supply a country name, you may select the country name by using the country dropdown feature.
- 4. All dates provided in this form must be in Month/Day/Year or Month/Year format.** The year should be entered

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6. Select available form to proceed:



The National Background Investigation Ser
investigations.

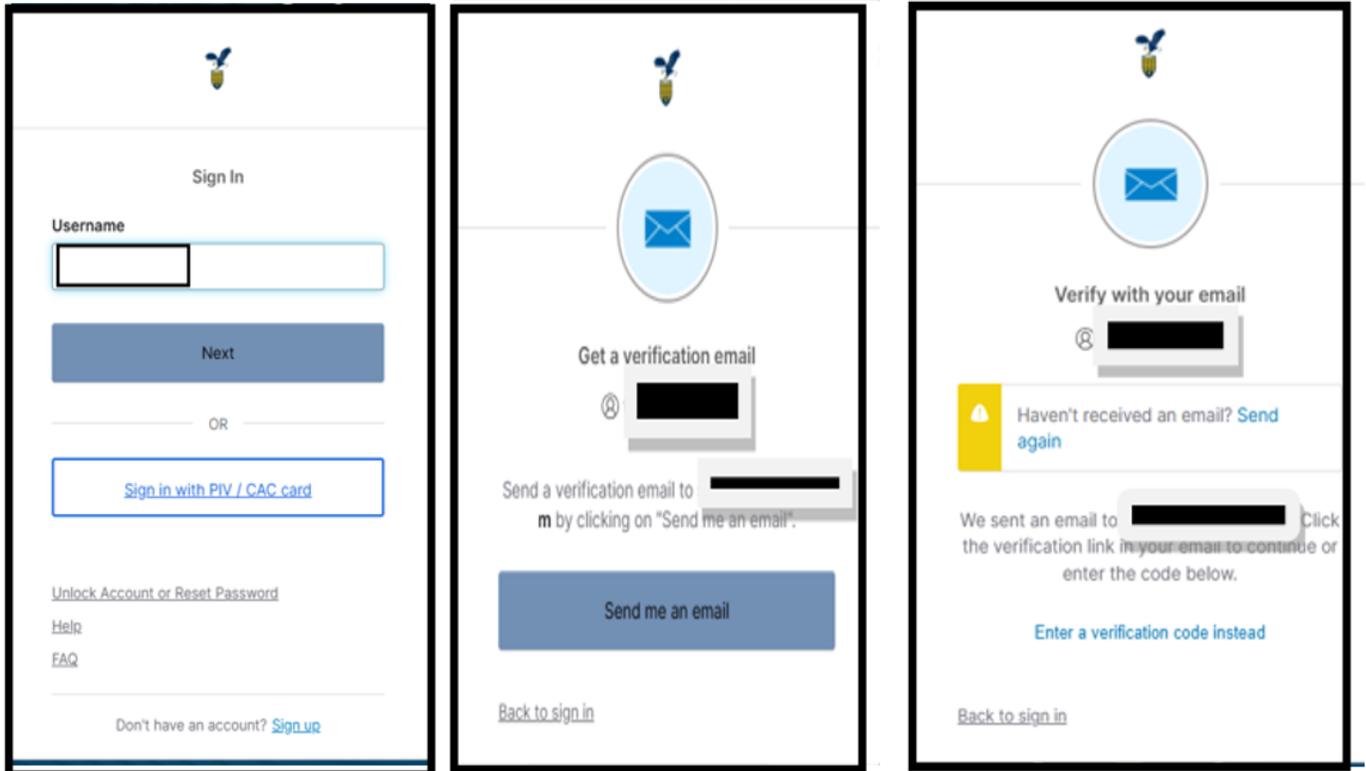
My Forms

Review the form(s) assigned to you below.

Form Name	SF85
Form Version	2024-02
Status	INCOMPLETE
Point of Contact	[REDACTED]
Point of Contact Email	[REDACTED]
Organization	[REDACTED]
Date Added	5/8/2025

SELF-SERVICE RESET PASSWORD

1. Navigate to <https://icam.dcsa.mil/>, enter username and select next.



2. Receive one-time verification code via email

Hi [redacted]

You have requested an email link to sign in to Okta Dashboard. To finish signing in, click the button below or enter the provided code. If you did not request this email, please contact an administrator at dcsa.ITSupport@mail.mil.



3. Enter one-time verification code and select Forgot Password.



Verify with your email

We sent an email to . Click the verification link in your email to continue or enter the code below.

Enter Code

Verify

[Back to sign in](#)



Verify with your password

Password

Verify

Forgot Password

[Back to sign in](#)

4. Create password



Reset your ICAM DEV password

Password requirements:

- At least 15 characters
- A lowercase letter
- An uppercase letter
- A number
- A symbol
- No parts of your username
- Password can't be the same as your last 5 passwords

New password

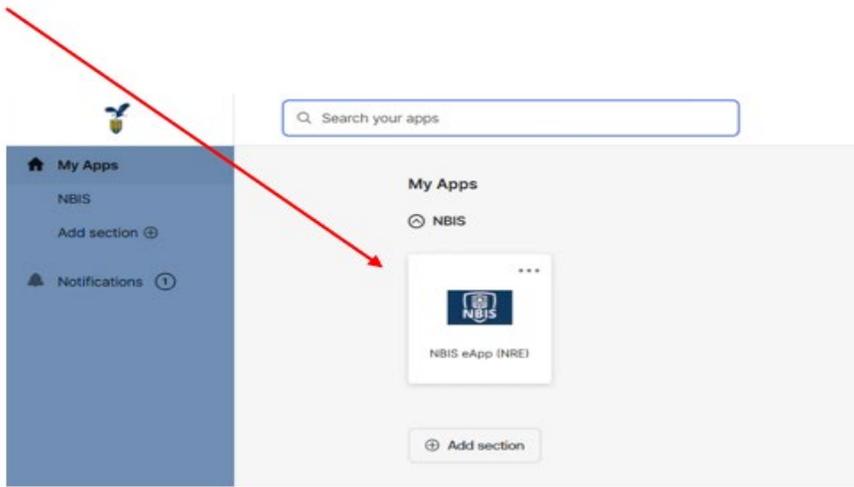
Re-enter password

Sign me out of all other devices.

Reset Password

[Back to sign in](#)

5. Password is entered; you will see the screen below. Select the NBIS eAPP tile to launch your form:



6. Email will be received once your password is reset

