NBIS TRAINING SCOOP

August/September 2023 (Version 1.2)

Latest & Greatest

NBIS TRAINING HAS MOVED

Effective immediately, all National Background Investigation Services (NBIS) training resources have migrated from the former website, CounterMeasures, to STEPP.

STEPP Login Instructions:

Navigate to STEPP via the CDSE website at https://cdse.usalearning.gov/

1. Once logged in and on the homepage, users can go to the NBIS Dashboard, which can be accessed under the Training menu on the top left of the page.

NOTE: Users can also go directly to NBIS content via the Search Bar in the top right of the page.

2. Scroll down and select NBIS End-User Training to access NBIS training materials.

NBIS users can find training materials including job aids, knowledge articles, e-learnings, and video shorts.

Users can also register for interactive events, such as live webinars, on the STEPP website.

NOTE: Access to STEPP requires an account. If you have not done so, please set up your account by following the prompts on the STEPP homepage by selecting the Create New Account button. You will be prompted to create a username and password for access.

FIND A LEARNER PATH On STEPP, under the End-User Training, you will find various topic areas such as NBIS Overview & General Tasks, Subject Management, Adjudication Management, etc. Under those main topic areas, you will find a link to Learner Paths. These Learner Paths provide a recommended series of courses to help the end-user navigate the training materials and ultimately be better prepared to navigate NBIS. There are currently Learner Paths covering the following topics: Foundational, Case Initiation (one for Industry; another for Agency), Subject Management, and Adjudication.	**THE LATEST JOB AIDS AND KNOWLEDGE ARTICLES** Find all the latest job aids for NBIS end-users as well as organizational configurational job aids for both Federal and Industry onboarding managers here. Check back as new job aids and knowledge articles are frequently being added and updated to reflect the latest features and enhancements from the 4.4 release in NBIS. The most recent job aids added to our library: • Subject eApp Guide – SF86 • Issue Tags Job Aid
REGISTER FOR LIVE WEBINARS Click here to register for the current selection of live webinars geared toward the NBIS end-user. They include the following: • NBIS Education Webinar • Initiate-Review-Authorize (IRA) Webinar • Initiate-Review (IR) Webinar – For Industry	**NEWEST TRAINING VIDEO(S)** Excited to share our latest trainings: • NBIS Scoop-Episode 1: DISS to NBIS Terminology Podcast – The NBIS Training Program's first of many micro-learnings • **COMING SOON**: A micro-learning focused on the NBIS Training Program Overview and another on e-App

- A Day In The Life: NBIS For Security Managers
- NBIS Mass Initiation Actions Video Short
- **COMING SOON**: Subject Management Part 2 video short

As A Reminder…

CHECK BACK FREQUENTLY

The NBIS Training Program is continually updating and adding new end-user training materials to STEPP. Mark it as a favorite on your browser and visit often.

Next Demo Day: November 1, 2023 – more details to follow!

Did You Know?

CAN'T MAKE IT TO ONE OF THE LIVE WEBINARS?

Many of the webinars have a recording on STEPP. Check them out here.

Coming Up

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
AUGUST 21	**AUGUST 22**	**AUGUST 23**	**AUGUST 24**	**AUGUST 25**
	1 pm ET: Initiate-Review (IR) Webinar	**1 pm ET**: NBIS Education Webinar	**1 pm ET:** A Day In The Life: NBIS For Security Managers Webinar	
AUGUST 28	**AUGUST 29**	**AUGUST 30**	**AUGUST 31**	**SEPTEMBER 1**
	1 pm ET: Initiate-Review (IR) Webinar	**10 am ET**: NBIS Education Webinar	**10 am ET:** Initiate-Review-Authorize (IRA) Webinar	
SEPTEMBER 4	**SEPTEMBER 5**	**SEPTEMBER 6**	**SEPTEMBER 7**	**SEPTEMBER 8**
	1 pm ET: Initiate-Review (IR) Webinar	**7 am ET**: NBIS Education Webinar	**10 am ET:** A Day In The Life: NBIS For Security Managers Webinar	
SEPTEMBER 11	**SEPTEMBER 12**	**SEPTEMBER 13**	**SEPTEMBER 14**	**SEPTEMBER 15**
	1 pm ET: Initiate-Review (IR) Webinar	**1 pm ET**: NBIS Education Webinar	**1 pm ET:** Initiate-Review-Authorize (IRA) Webinar	
SEPTEMBER 18	**SEPTEMBER 19**	**SEPTEMBER 20**	**SEPTEMBER 21**	**SEPTEMBER 22**
	1 pm ET: Initiate-Review (IR) Webinar	**10 am ET:** NBIS Education Webinar	**1 pm ET:** A Day In The Life: NBIS For Security Managers Webinar	
SEPTEMBER 25	**SEPTEMBER 26**	**SEPTEMBER 27**	**SEPTEMBER 28**	**SEPTEMBER 29**
	1 pm ET: Initiate-Review (IR) Webinar	**1 pm ET:** NBIS Education Webinar	**10 am ET:** Initiate-Review-Authorize (IRA) Webinar	