



NCCS: NISP CONTRACT CLASSIFICATION SYSTEMS - ROLES

Industry Reviewer

The Reviewer evaluates the Subcontractor DD Form 254 for accuracy and completeness in collaboration with the requirements owner(s). This role is typically filled by the security specialist, FSO, or other individual as determined by the organization. There can be multiple reviewers selected in the workflow process to review Subcontractor DD Form 254s.

Role Permissions:

- Edit draft Subcontractor DD Form 254s for security requirements and required language within the DD Form 254
- Transfer Subcontractor DD Form 254s to the originator for correction
- View drafted and reviewed Subcontractor DD Form 254s
- Download/Export DD Form 254s assigned to the user, completed DD Form 254s reviewed by the user, and DD Form 254s within the assigned hierarchy as determined by the organization



Requirements Owners such as:
Security Specialists or
Facility Security Officer (FSO)

Reporting Capability

This role allows for metrics reporting surrounding individual use within NCCS

- Current status of DD Form 254s
- Number of DD Form 254s assigned
- Number of DD Form 254s reviewed

System Access Requirements

- This role requires a CAC/PIV for access



Checklist for Registration

- SAAR
 - a. Date of completed IA (cyber) training
 - b. Signed by supervisor
 - c. Sent to NCCS support mailbox
- Registered account on NCCS