

Industrial Security Specialist, GG-0080-11
(Due Diligence Analyst)

Location: Quantico, VA

Clearance: Top Secret Security Clearance with Sensitive Compartmented Information Access (TS/SCI)

Pay Range: GG-11 (\$78,592 - \$102,166)

Open: October 1, 2024 – November 30, 2024

This is an open call for resumes. We are currently gathering resumes of qualified candidates to create a pipeline for future vacancies.

Position Summary:

Our Entity Vetting team is responsible for triaging companies for business and security-related risk indicators, evaluating and assessing resultant vulnerabilities, and crafting tailored strategies designed to negate or mitigate risks to national security.

DCSA is looking for creative and innovative personnel with a mission first focus serve as a Due Diligence Analysts responsible for conducting research and analysis to produce business and security-related Entity Vulnerability Assessments evaluating a company's risk indicators and assessing the resultant vulnerabilities' impacts on a company's management personnel, business operations, government customers, security posture, and national security.

Specifically, you will be evaluated on the following Competencies:

- 1. Technical Competence:** Uses knowledge that is acquired through formal training or extensive on-the-job experience to perform one's job; works with, understands, and evaluates technical information related to the job; advises others on technical issues.
- 2. Communications:** Communicate (i.e., written and oral) rights, responsibilities, management directives, policies, and/or regulations to employees, supervisors, and/or other pertinent individuals.
- 3. Vulnerabilities Assessment and Management:** *DCAT* Conducts assessments on threats and vulnerabilities, determines the level of risk, and develops and recommends appropriate mitigation countermeasures in operational and nonoperational situations. Conducts assessments in a counterintelligence context to protect against espionage, other intelligence activities, and sabotage conducted for or on behalf of foreign powers, organizations or persons, or international terrorist activities.
- 4. Security:** Knowledge of the laws, regulations, and guidelines related to securing personnel, facilities, and information, including the requirements for handling, transporting, and protecting classified information and proper reporting of security incidents.
- 5. Qualitative and Quantitative Analysis:** Skill in developing and applying quantitative and qualitative analytic methods to identify, collect, process, and analyze large data sets.

This position is part of a developmental program leading to GG-13.

Specialized Experience:

You must have specialized experience sufficient to demonstrate that you have acquired all the competencies necessary to perform at a level equivalent in difficulty, responsibility, and complexity to the next lower grade GS/GG in the Federal service and are prepared to take on greater responsibility. Generally, this would include one year or more of such specialized experience.

Specialized experience for this position includes: Demonstrated experience or knowledge of company types, including their corporate governance documentation, ownership, control, and oversight of daily operations. Skill in applying security, business, or intelligence knowledge. Demonstrated ability to effectively communicate orally and in writing. Experience preparing routine, low complexity analytical reports adhering to proscribed quality guidelines.

Education Requirement:

Education is not required. However, if you have a degree, you **MUST** submit your transcripts for your education to be considered. If substituting or combining education for experience, transcripts **MUST** be provided. If no transcripts are provided, you will be rated solely on experience. Superior Academic Achievement does not apply to DCIPS positions. If substituting education for experience:

- GG-11 level, you must possess a Ph.D. or equivalent doctoral degree; OR 3 full years of progressively higher-level graduate education leading to such a degree OR LL.M., if related.

Foreign Education: For further information, click on the following link:
<https://sites.ed.gov/international/recognition-of-foreign-qualifications/>

Conditions of Employment:

- Must be a U.S. citizen
- Selective Service Requirement: Males born after 12-31-59 must be registered for Selective Service. For more information visit <http://www.sss.gov>
- Resume and supporting documents received by 11:59PM EST will be considered.
- This is a Drug Testing designated position.
- Position is a DCIPS position in the Excepted Service under U.S.C. 1601
- Work Schedule: Full Time
- Overtime: Occasionally
- Tour of Duty: Flexible
- Relocation: May be authorized
- Fair Labor Standards Act (FLSA): Non-Exempt
- Financial Disclosure: Not Required
- Telework Eligibility: This position is telework eligible, but is not a full-time telework position. The incumbent will be required to report to the office on a routine basis.
- Temporary Duty (TDY) Travel: Occasional
- This position is designated Special-Sensitive; the incumbent must obtain and maintain Top Secret/SCI security clearance.
- Incumbent is required to obtain and maintain the Security Fundamentals and Professional Certification within 12 months of appointment.

- Incumbent is required to attend Office of the Director of National Intelligence's Analysis 101 training course within 12 months of appointment.

How to Apply:

To submit your resume for future consideration email to: dcsa.quantico.dcsa.mbx.hr-recruit@mail.mil.

Please include the following information in your Subject Line of your email to help our team quickly recognize the position(s) you are applying for:

- Industrial Security Specialist (Due Diligence Analyst), GG-0080-11

Please submit your resume to dcsa.quantico.dcsa.mbx.hr-recruit@mail.mil no later than November 30, 2024, at 11:59 p.m. EST to be considered for this position. All current and former Federal employees must submit a copy of latest SF50 (Notification of Personnel Action). (Please note that this mailbox is specifically designated for this open call for resumes. Do not forward any additional information or submit inquires to this mailbox after November 30, 2024, at 11:59 p.m. EST.)

Veteran's Documents

- Future Military Retirees: You are required to submit a copy of your "official" Retirement {NOTE: Member 4 Copy is preferred, but we will accept copies that show character of service i.e. "honorable or general-under honorable conditions." The Member 1 copy will not be accepted), OR if your DD214 has yet to be approved, a Retirement Letter will be accepted up to 120 days prior to retirement signed by, or by direction of, the adjutant, personnel officer, or commander of your unit or higher headquarters which must include your rank, dates of active-duty service, the Type of Discharge, Character of Service (i.e. honorable).
- Future Military Separatees (Not Retiring): You are required to submit a copy of your "official" DD214 {NOTE: Member 4 Copy is preferred, but we will accept copies that show character of service i.e. "honorable or general-under honorable conditions." The Member 1 copy will not be accepted), OR if your DD214 has yet to be approved, a copy of your most recent active duty orders for separation or a statement of service letter will be accepted up to 120 days prior to separation which must reflect the Type of Discharge, and Character of Service (i.e. honorable).

NOTE: Active-duty military members are not eligible for appointment unless currently on terminal leave. Re-employed annuitants are not eligible for this announcement. All applicants must be a U.S. Citizen for appointment.