

**Industrial Security Specialist, GG-0080-13**

**(Senior Risk Management Officer, Senior Entity Triage Specialist and Senior Due Diligence Analyst)**

Location: Quantico, VA

Clearance: Top Secret Security Clearance with Sensitive Compartmented Information Access (TS/SCI)

Pay Range: GG-13 (\$112,015- \$145,617)

Open: October 1, 2024 – November 30, 2024

***This is an open call for resumes. We are currently gathering resumes of qualified candidates to create a pipeline for future vacancies.***

**Position Summary:**

Our Entity Vetting team is responsible for triaging companies for business and security-related risk indicators, evaluating and assessing resultant vulnerabilities, and crafting tailored strategies designed to negate or mitigate risks to national security.

DCSA is looking for creative and innovative personnel with a mission first focus to serve in the following positions:

**Senior Risk Management Officer (RMO)** - Responsible for drafting, coordinating, negotiating, implementing, and overseeing Risk Management Strategies, informed by the analysis of threats and vulnerabilities, to mitigate or negate business and security risks to national security.

**Senior Entity Triage Specialist (ETS)** - Responsible for producing reviewing and editing of business and security-related triage level Risk Indicator Reports identifying the ultimate beneficial ownership of an entity and whether key risk indicators related to foreign ownership, control, or influence or other risk factors are present requiring further enterprise analysis of the threats and vulnerabilities.

**Senior Due Diligence Analyst (DDA)** - Responsible for conducting research and analysis to produce business and security-related Entity Vulnerability Assessments (EVAs) evaluating a company's risk indicators and assessing the resultant vulnerabilities' impact on a company's management personnel, business operations, USG customers, security posture, and national security.

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**Specifically, you will be evaluated on the following competencies:**

- 1. Technical Competence:** Uses knowledge that is acquired through formal training or extensive on-the-job experience to perform one's job; works with, understands, and evaluates technical information related to the job; advises others on technical issues.
- 2. Communications:** Communicate (i.e., written and oral) rights, responsibilities, management directives, policies, and/or regulations to employees, supervisors, and/or other pertinent individuals.
- 3. Vulnerability Assessment and Management:** \*DCAT\* Conducts assessments on threats and vulnerabilities, determines the level of risk, and develops and recommends appropriate mitigation countermeasures in operational and nonoperational situations. Conducts assessments in a counterintelligence context to protect against espionage, other intelligence activities, and sabotage conducted for or on behalf of foreign powers, organizations or persons, or international terrorist activities.

4. **Security:** Knowledge of the laws, regulations, and guidelines related to securing personnel, facilities, and information, including the requirements for handling, transporting, and protecting classified information and proper reporting of security incidents.
5. **Reasoning:** Identifies rules, principles, or relationships that explain facts, data, or other information; analyzes information and makes correct inferences or draw accurate conclusions.

This position is a full performance level position at the GG-13.

You must have specialized experience sufficient to demonstrate that you have acquired all the competencies necessary to perform at a level equivalent in difficulty, responsibility, and complexity to the next lower grade GS/GG-12 in the Federal service and are prepared to take on greater responsibility. Generally, this would include one year or more of such specialized experience.

Specialized experience for this position includes:

**Senior Risk Management Officer (RMO)/ Senior Entity Triage Specialist (ETS)/Senior Due Diligence Analyst (DDA)** – Extensive skill in applying knowledge of various company types, including their corporate governance documentation, ownership, control and oversight of daily operations to evaluate the interrelationships of multiple entities making up a single corporate structure and to determine specific controls necessary to mitigate or negate risk indicators impacting key management personnel, financial viability, company reliance and foreign affiliations. Ability to effectively communicate orally and in writing, including the ability to distill issues into forms comprehensible to senior individuals unfamiliar with business or national and industrial security related issues. Ability to inform others of business and security related risk indicators and the controls available to mitigate these risks. Ability to interface with internal and external customers regarding mission requirements, and the status of current actions.

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#### **Education Requirement:**

Substitution of education may not be used in lieu of specialized experience for this grade level.

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#### **Conditions of Employment:**

- Must be a U.S. citizen
- Selective Service Requirement: Males born after 12-31-59 must be registered for Selective Service. For more information visit <http://www.sss.gov>
- Resume and supporting documents received by 11:59PM EST will be considered.
- This is a Drug Testing designated position.
- Position is a Defense Civilian Intelligence Personnel Systems position in the Excepted Service under U.S.C. 1601
- Work Schedule: Full Time
- Overtime: Occasionally
- Tour of Duty: Flexible
- Relocation: May be authorized

- This position is designated Special-Sensitive; the incumbent must obtain and maintain TS/SCI security clearance.
- Fair Labor Standards Act (FLSA): Exempt
- Financial Disclosure: May be required
- Telework Eligibility: This position is telework eligible, but is not a full-time telework position. The incumbent will be required to report to the office on a routine basis.
- Temporary Duty (TDY) Travel: Occasional
- Incumbent is required to obtain and maintain the Security Fundamentals and Professional Certification within 12 months of appointment.
- **Senior Entity Triage Specialist - *Additional Requirement*** - Incumbent is required to attend Office of the Director of National Intelligence's Analysis 101 training course within 12 months of appointment.
- **Senior Entity Triage Specialist - *Additional Requirement*** - Incumbent is required to attend Office of the Director of National Intelligence's Analysis 201 training course within 12 months of appointment.

### How to Apply:

Please submit your resume and supporting documents via email to: [dcsa.quantico.dcsa.mbx.hr-recruit@mail.mil](mailto:dcsa.quantico.dcsa.mbx.hr-recruit@mail.mil).

Please include the following information in your Subject Line of your email to help our team quickly recognize the position(s) you are applying for:

- Senior Industrial Security Specialist (RMO), GG-0080-13
- Senior Industrial Security Specialist (ETS), GG-0080-13
- Senior Industrial Security Specialist (DTS), GG-0080-13
- Senior Industrial Security Specialist (All Positions), GG-0080-13
- If you are applying for two of the specialized positions, the email subject line should follow this example:
  - Senior Industrial Security Specialist (RMO/ETS), (RMO/DTS), or (ETS/DTS).

Please submit your resume to [dcsa.quantico.dcsa.mbx.hr-recruit@mail.mil](mailto:dcsa.quantico.dcsa.mbx.hr-recruit@mail.mil) no later than November 30, 2024, at 11:59 p.m. EST to be considered for this position. All current and former Federal employees must submit a copy of latest SF50 (Notification of Personnel Action). Please note that this mailbox is specifically designated for this open call for resumes. Do not forward any additional information or submit inquires to this mailbox after November 30, 2024, at 11:59 p.m. EST.)

### Veteran's Documents

- Future Military Retirees: You are required to submit a copy of your "official" Retirement {NOTE: Member 4 Copy is preferred, but we will accept copies that show character of service i.e. "honorable or general-under honorable conditions." The Member 1 copy will not be accepted), OR if your DD214 has yet to be approved, a Retirement Letter will be accepted up to 120 days prior to retirement signed by, or by direction of, the adjutant, personnel officer, or commander of your unit or higher headquarters which must include your rank, dates of active-duty service, the Type of Discharge, Character of Service (i.e. honorable).

- Future Military Separatees (Not Retiring): You are required to submit a copy of your "official" DD214 {NOTE: Member 4 Copy is preferred, but we will accept copies that show character of service i.e. "honorable or general-under honorable conditions." The Member 1 copy will not be accepted), OR if your DD214 has yet to be approved, a copy of your most recent active duty orders for separation or a statement of service letter will be accepted up to 120 days prior to separation which must reflect the Type of Discharge, and Character of Service (i.e. honorable).

**NOTE: Active-duty military members are not eligible for appointment unless currently on terminal leave. Re-employed annuitants are not eligible for this announcement. All applicants must be a U.S. Citizen for appointment.**