



DEFENSE COUNTERINTELLIGENCE AND SECURITY AGENCY
QUANTICO, VA 22134-2253



Federal Investigations Notice

Notice No. 22-01

June 30, 2022

Subject: DCSA Products & Services Billing Rates for Fiscal Years 2023 and 2024

This notice announces final pricing for DCSA products and services for fiscal year (FY) 2023 and initial estimated prices for FY 2024. All products and services detailed in the attachments are funded through reimbursable customer orders via DCSA's Working Capital Fund (WCF).

For FY 2023, DCSA will be lowering pricing for many current products and services:

- Background investigation product prices, Tiers 1 through 5 including the Triggered Enhanced Subject Interview (TESI) and International Coverage, will be reduced by 5% compared to DCSA's previously published FY 2023 rates (FIN 21-02). See Attachment 1, Section 1.
- Service subscription fees for Trusted Workforce (TW) 1.5 Full Service for non-Department of Defense (DoD) agencies will be reduced by 23% compared to DCSA's previously announced rate. See Attachment 1, Section 2.

For FY 2024, DCSA is introducing new products and services in support of TW 2.0 implementation:

- TW 2.0 Initial Vetting products and services to include Low Tier, Moderate Tier and High Tier background investigations. See Attachment 2, Section 1.
- TW 2.0 Continuous Vetting (CV) service for both DoD and non-DoD customers for national security positions. See Attachment 2, Section 2.
- TW 1.25 Low Risk / Public Trust (LR/PT) CV Service for both DoD and non-DoD customers. This is the initial CV capability for Low Risk and Public Trust positions and meets the TW 2.0 policy and implementation guidance. See Attachment 2, Section 2.

FY 2024 TW 2.0 prices released in this notice are price estimates. DCSA is publishing these prices to support FY 2024 agency budget development. DCSA will work with the federal personnel vetting community to refine these prices over the next six months, build prices for other new TW 2.0 products (e.g., to support Upgrade of Trust), and then determine if DCSA's FY 2023 price reductions can be extended to TW 2.0 products in FY 2024. DCSA will publish final FY2024 prices in December 2022.

Note: The DoD Comptroller reviews and approves all WCF final pricing; this approval is scheduled for early August. DCSA will notify customers and stakeholders of any rate adjustments as a result of this review.

William K. Lietzau
Director

Inquiries: Office of the Chief Financial Officer, Billing Support Team: 724-794-5612 ext. 4490

Distribution: All agency SOI and SON Offices

Expiration: When superseded

Attachments:

1. FY 2023 DCSA Billing Rates
2. FY 2024 DCSA Planned Billing Rates

FY 2023 DCSA Billing Rates

Section 1: Investigation Base Rates with Optional and Expanded Coverage

Investigation Base Rates

Case Type		Case Type Code	Case Service	
			Standard	Priority
NAC	National Agency Check	06	\$140	N/A
T1	Tier 1	63	\$170	N/A
T2	Tier 2	55	\$400	\$430
T2R	Tier 2 Reinvestigation	56	\$360	\$390
T3	Tier 3	64	\$400	N/A
T3R	Tier 3 Reinvestigation	65	\$360	N/A
T4	Tier 4	66	\$3,890	\$4,200
T4R	Tier 4 Reinvestigation	67	\$2,400	\$2,595
T5	Tier 5	70	\$5,140	\$5,550
T5R	Tier 5 Reinvestigation	71	\$2,815	\$3,040

Optional Extra Coverage Fees

Extra Coverage	Available Case Types	Fee
Bar Association License Check (BAR) <i>Applicable State Fees will also be applied when required to obtain source</i>	All	\$10
Bureau of Vital Statistics Check (BVS)	All	\$24
Credit Check (CRED)	NAC & T1	\$11
State Criminal History Repository Check (SCHR) <i>Applicable State Fees will also be applied when required to obtain source</i>	All	\$5

Required Expanded Coverage Fees

Expanded Coverage <i>Fee(s) will be applied when expanded coverage is required</i>	Eligible Case Types	Fee
FBI Name Search for Spouse and/or Cohabitant (SFPN/SFBN)	NAC	\$25
International Coverage (INTL)	All	\$865
Triggered Enhanced Subject Interview (TESI)	T2, T2R, T3 & T3R	\$920

FY 2023 DCSA Billing Rates

Section 1A: Special Agreement Check (SAC) Billing Rates

Electronic Fingerprint-Only (eFP-Only) SAC Billing Rate <i>eFP-Only SAC submissions merged into another investigation within 120 days of the initial submission date will not be billed. Submissions that do not merge with another investigation will be billed after the 120-day waiting period has ended.</i>	\$20
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SAC Basic Processing Fee (applies to all requests with the exception of eFP-Only SACs) Additional charges listed below based on coverage requested	\$13
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SAC Item	SAC Code	Fee
Bureau of Vital Statistics Check (BVS)	N	\$24
Citizenship and Immigration Services Check (IMM)	I	\$6
Continuous Evaluation Special Agreement Check (CE SAC)	3	\$32
Credit Check (CRED)	E	\$11
Defense Central Index of Investigations Check (DCII)	D	\$11
FBI Fingerprint Classification Check (FBIF)	B	\$10
FBI Fingerprint Name-Only Check (FBFN)	K	\$2
FBI Investigations Files Check (FBIN)	C	\$23
Investigative Agencies Check (INVA)	H	\$8
Military Discharge Check (MILD)	4	\$3
Military Personnel Records Check (MILR)	G	\$16
National Crime Information Center/Interstate Identification Index Check (NCIC/III)	X	\$6
SAC National Agency Check (SAC NAC)	R	\$57
Security/Suitability Investigations Index Check (SII)	A	\$5
Spouse/Cohabitant National Agency Check (Spouse/Cohab NAC) <i>Additional FBI fees will be applied for multiple spouses/cohabitants</i>	S	\$41
State Criminal History Repository Check (SCHR) <i>Applicable State Fees will also be applied when required to obtain source Must be ordered in combination with FBIF/FBIN (Code B)</i>	8	\$5

Note: Case Type Code "92" and Case Service Code "A" will be used for all SAC requests

FY 2023 DCSA Billing Rates

Section 1B: Reimbursable Suitability/Security Investigation (RSI) Billing Rates

RSI Basic Processing Fee (applies to all requests) Additional charges listed below based on coverage requested	Standard Fee \$90	Priority Fee \$97
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RSI Fieldwork Item	RSI Code	Standard Fee	Priority Fee
Affidavit <i>Must be ordered in combination with another Fieldwork Item</i>	P	\$250	\$270
Certified Testimony	M	\$335	\$360
Enhanced Subject Interview (ESI)	3	\$1,150	\$1,240
Hardcopy Document Attachments <i>Must be ordered in combination with another Fieldwork Item</i>	K	\$50	\$54
Personal Source	5	\$385	\$415
Record Search	2	\$250	\$270
Subject Contact	6	\$250	\$270
Triggered Enhanced Subject Interview (TESI)	7	\$920	\$995

RSI Centralized Item	RSI Code	Standard & Priority Fee
Bureau of Vital Statistics Check (BVS)	N	\$24
Citizenship and Immigration Services Check (IMM)	I	\$6
Credit Check (CRED)	E	\$11
Defense Central Index of Investigations Check (DCII)	D	\$11
FBI Fingerprint Classification Check (FBIF/FBFN)	B	\$10
FBI Investigations Files Check (FBIN)	C	\$23
Financial Crimes Enforcement Network Check (FNCN)	V	\$10
Interpol Search	T	\$21
Investigative Agencies Check (INVA)	H	\$8
Military Personnel Records Check (MILR)	G	\$16
National Crime Information Center/Interstate Identification Index Check (NCIC/III)	X	\$6
Security/Suitability Investigations Index Check (SII)	A	\$5
Spouse/Cohabitant National Agency Check (NAC) <i>Additional FBI fees will be applied for multiple spouses/cohabitants</i>	S	\$41
State Department Passport Office Check (STPA)	J	\$6

Note: Case Type Code "43" will be used for all RSI requests

FY 2023 DCSA Billing Rates

Section 2: Trusted Workforce (TW) Continuous Vetting (CV) Services

CV Service Type	Monthly Subscription Fee per Active Enrollee
<p>TW 1.25 Service for Non-DoD <i>For Non-DoD National Security Positions</i> Includes:</p> <ul style="list-style-type: none"> Automated Record Checks (ARC) for three data categories (Eligibility, Terrorism, Criminal) 	<p>\$3.00 (\$36.00 Annual Subscription Fee*)</p>
<p>TW 1.5 ARC for Non-DoD¹ <i>For Non-DoD National Security Positions</i> Includes:</p> <ul style="list-style-type: none"> Automated Record Checks (ARC) for all seven TW 1.5 compliant data categories 	<p>\$3.50 (\$42.00 Annual Subscription Fee*)</p>
<p>TW 1.5 Full Service for Non-DoD² <i>For Non-DoD National Security Positions</i> Includes:</p> <ul style="list-style-type: none"> Automated Record Checks (ARC) for all seven TW 1.5 compliant data categories Time-based Checks (TBC) Actionable Alert Resolution (AAR) using 2012 Federal Investigative Standards (FIS) 	<p>\$7.50 (\$90.00 Annual Subscription Fee*)</p>

*Annual Subscription Fee assumes the subject is actively enrolled the entire year.

Ordering and Invoicing

- Customers will need to leverage an existing interagency agreement or establish a new interagency agreement with DCSA prior to enrolling subjects into a TW Service.
- Customers will be billed the monthly subscription fee per each enrollee that was active at any point in the prior month.
- No refunds or adjustments will be provided for partial month enrollment.
- Invoices will be separate from the invoices issued for other DCSA products and services.

¹ When TW 1.5 ARC becomes available TW 1.25 Service will no longer be available. All TW 1.25 Service customers will be transitioned to TW 1.5 ARC automatically.

² When TW 1.5 Full Service becomes available TW 1.5 ARC will no longer be available. All TW 1.5 ARC customers will be transitioned to TW 1.5 Full Service automatically.

FY 2023 DCSA Billing Rates

Section 3: Expedited Screening Protocol (ESP) Products

ESP Standard <i>Standard ESP review</i>	\$70
ESP International Military Student (IMS) Products	Billing Rate
ESP IMS Initial Review <i>Standard ESP review with biometric analysis</i>	\$90
ESP IMS Continuous Review <i>90-day follow-up review of ESP IMS IR</i>	\$75

Ordering and Invoicing

- Customers will need to leverage an existing interagency agreement or establish a new interagency agreement with DCSA prior to ordering ESP products and being invoiced.
 - Exception: To meet ESP policies established within the DoD, an ESP check will be automatically conducted on DoD submissions if a foreign nexus is established during the review of the subject’s SF 86 or otherwise developed. Subsequently, DoD customers will be charged for an ESP Standard check when this occurs. ESP checks may be conducted prior to the completion of the interagency agreement and pending the availability of funds. DCSA maintains the authority to decline new case requests and/or suspend work if interagency agreements are not received and funded in a timely manner.
- Customers will be billed monthly for each ESP product that was completed in the prior month.
- Invoices will be separate from the invoices issued for other DCSA products and services.

FY 2023 DCSA Billing Rates

Section 4: Investigative Service Provider (ISP) DCSA Systems Access

Per request initiated in DCSA’s Standard Form Processing System <i>(e.g. eQIP or eApp)</i>	\$9
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NOTE: This service is only for agencies who meet the following criteria

- 1. A delegated Investigative Service Provider (ISP)**
- 2. Do not order any background investigations from DCSA**

Ordering and Invoicing

- Customers will need to leverage an existing interagency agreement or establish a new interagency agreement with DCSA prior to initiating requests.
- Customers will be billed quarterly for each request initiated in DCSA’s Standard Form Processing System in the prior quarter.
- Invoices will be separate from the invoices issued for other DCSA products and services.

FY 2024 DCSA Planned Billing Rates

Section 1: Initial Vetting Products and Services

Initial Vetting Tiered Background Investigations¹

Case Type		Case Service	
		Standard	Priority
LT	Low Tier	\$180	N/A
MT	Moderate Tier	\$715	\$770
HT	High Tier	\$5,190	\$5,605

Other Background Investigation Products

Case Type		Billing Rate
NAC	National Agency Check	\$140
eFP	Electronic FBI Fingerprint Classification Check ²	\$20

Ordering and Invoicing

- Customers will need to leverage an existing interagency agreement or establish a new interagency agreement with DCSA in order to be invoiced.
 - Initial Vetting products and service will require a separate interagency agreement from other DCSA products and services.
 - Case requests may be accepted and processed prior to the completion of the interagency agreement and pending the availability of funds. DCSA maintains the authority to decline new case requests and/or suspend work if interagency agreements are not received and funded in a timely manner.
- Requestors are responsible for providing the required financial information needed for DCSA to apply the case request to a funded agreement. Requests that have invalid or missing information will be rejected or flagged for further action.
- Customers will be billed monthly based on the number of case requests received in the prior month and adjustments made to any prior case requests.
- Invoices will be separate from the invoices issued for other DCSA products and services.

¹ Initial Vetting Tiered Background Investigation billing rates include costs associated with Triggered Enhanced Subject Interviews (TESI) and international coverage.

² eFP checks merged with another investigation within 120 days of the initial submission date will not be billed separately. eFP checks that do not merge with another investigation will be billed separately or after the 120-day waiting period has ended.

FY 2024 DCSA Planned Billing Rates

Section 1A: Extra Coverage, RSI and SAC Requests

The tables in this section outline various items that can be added as extra coverage to a background investigation request or ordered via a Reimbursable Suitability/Security Investigation (RSI) or a Special Agreement Check (SAC). RSI and SAC requests include a one-time processing fee in addition to the individual items requested. These products and items may be used to support and supplement initial vetting and other vetting scenarios. All fees shown are per item unless otherwise noted. For further instructions on requesting items visit www.dcsa.mil.

RSI & SAC Processing Fees

Reimbursable Suitability/Security Investigation (RSI) Processing Fee	Standard \$90	Priority \$97
Special Agreement Check (SAC) Processing Fee	\$13	

Centralized and Extra Coverage Items

Key: Y = Available; N = Not Available

Item	Item is available with:						Fee
	LT	MT	HT	NAC	RSI	SAC	
Bar Association License (BAR) Coverage ¹	Y	Y	Y	Y	Y	Y	\$16
Bureau of Vital Statistics Check (BVS)	Y	Y	Y	Y	Y	Y	\$24
Citizenship and Immigration Services Check (IMM)	N	N	N	N	Y	Y	\$6
Continuous Evaluation Special Agreement Check (CE SAC) ²	N	N	N	N	N	Y	\$32
Credit Check (CRED)	Y	N	N	Y	Y	Y	\$11
Defense Central Index of Investigations Check (DCII)	N	N	N	N	Y	Y	\$11
FBI Fingerprint Classification Check (FBIF)	N	N	N	N	Y	Y	\$10
FBI Fingerprint Name-Only Check (FBFN)	N	N	N	N	Y	Y	\$2
FBI Investigations Files Check (FBIN)	N	N	N	N	Y	Y	\$23
Financial Crimes Enforcement Network Check (FNCN)	N	N	N	N	Y	Y	\$10
Interpol Search	N	N	N	N	Y	Y	\$21
Investigative Agencies Check (INVA)	N	N	N	N	Y	Y	\$8
Military Discharge Check (MILD)	N	N	N	N	Y	Y	\$3
Military Personnel Records Check (MILR)	N	N	N	N	Y	Y	\$16

¹ BAR Coverage includes the potential need for multiple BAR checks and all associated state fees

² CE SAC includes SII, CRED, FNCN and NCIC/III

FY 2024 DCSA Planned Billing Rates

Centralized and Extra Coverage Items (cont.)

Key: Y = Available; N = Not Available

Item	Item is available with:						Fee
	LT	MT	HT	NAC	RSI	SAC	
National Crime Information Center/Interstate Identification Index Check (NCIC/III)	N	N	N	N	Y	Y	\$6
SAC National Agency Check (SAC NAC) ³	N	N	N	N	N	Y	\$57
Security/Suitability Investigations Index Check (SII)	N	N	N	N	Y	Y	\$5
Spouse/Cohab FBI Name Search (SFPN/SFBN)	N	N	N	Y	Y	Y	\$25
Spouse/Cohabitant National Agency Check (Spouse/Cohab NAC) ⁴	N	N	N	N	Y	Y	\$41
State Criminal History Repository (SCHR) Coverage ⁵	Y	Y	Y	Y	Y	Y	\$48

Fieldwork Items

Available only with RSI Requests

Item	Standard Fee	Priority Fee
Affidavit ⁶	\$250	\$270
Certified Testimony	\$335	\$360
Enhanced Subject Interview	\$1,150	\$1,240
Hardcopy Document Attachments ⁷	\$50	\$54
Personal Source	\$385	\$415
Record Search	\$250	\$270
Subject Contact	\$250	\$270
Triggered Enhanced Subject Interview	\$970	\$1,050

³ SAC NAC includes SII, FBIF, FBIN, DCII and INVA

⁴ Spouse/Cohab NAC includes SII, FBFN, FBIN and DCII

⁵ SCHR Coverage includes the potential need for multiple SCHR checks and all associated state fees

⁶ Affidavit must be ordered in combination with another Fieldwork Item

⁷ Hardcopy Document Attachments must be ordered in combination with another Fieldwork Item

FY 2024 DCSA Planned Billing Rates

Section 2: Continuous Vetting (CV) Products and Services

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<p>TW 2.0 CV Service <i>For National Security Positions</i> Includes:</p> <ul style="list-style-type: none"> • Automated Record Checks (ARC) for all seven TW 2.0 compliant data categories • Time-based Checks (TBC) • Actionable Alert Resolution (AAR) using TW 2.0 policy 	<p>\$7.50 (\$90.00 Annual Subscription Fee*)</p>
<p>TW 1.25 Low Risk / Public Trust (LR/PT) CV Service <i>For Low Risk and Public Trust Suitability Positions</i> Includes:</p> <ul style="list-style-type: none"> • Automated Record Checks (ARC) for three data categories (Eligibility, Terrorism, Criminal) • Actionable Alert Resolution (AAR) using TW 2.0 policy 	<p>\$3.00 (\$36.00 Annual Subscription Fee*)</p>

**Annual Subscription Fee assumes the subject is actively enrolled the entire year.*

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