This document provides industry with a list of the five primary elements in establishing a CUI program when performing on DoD contracts with CUI requirements. At a minimum, Industry should:

1. **Appoint a CUI Manager to Manage the Facility CUI Program**
   - Be a US Citizen
   - Have completed initial CUI training
   - Ensure all personnel supporting contracts with CUI requirements complete mandatory CUI training
   - Ensure adequate resources are in place to manage the CUI program

2. **Review and Identify Existing Classified Contracts with CUI Requirements**
   - Review existing contracts and engage with Government customers to determine which, if any, CUI requirements are applicable to current contracts
   - Identify and inventory current legacy information and materials

3. **Comply with CUI Training**
   - Ensure CUI user familiarization with CUI Registry categories and subcategories
   - Ensure all personnel supporting classified contracts with CUI requirements are aware of such requirements
   - Administer initial CUI training to these personnel and annual CUI refresher training
   - Maintain all CUI training records

4. **Safeguard and Mark CUI**
   - Establish and provide CUI handling procedures for all CUI users
   - Establish and provide CUI marking standards and guidance for all CUI users

5. **Meet Supplier Performance Risk System (SPRS) Requirements**
   - Enter required information into SPRS
   - Maintain System Security Plan (SSP), Plan of Action and Milestones (POAM), and any other required information
   - Identify and document all challenges and vulnerabilities; and develop corrective actions to mitigate findings