

# 5 ELEMENTS

## TO ESTABLISH AN INDUSTRY CUI PROGRAM



This document provides industry with a list of the five primary elements in establishing a CUI program when performing on DoD contracts with CUI requirements. At a minimum, Industry should:

1

### **Appoint a CUI Manager to Manage the Facility CUI Program**

The CUI Manager should:

- Be a US Citizen
- Have completed initial CUI training
- Ensure all personnel supporting contracts with CUI requirements complete mandatory CUI training

Ensure adequate resources are in place to manage the CUI program

2

### **Review and Identify Existing Classified Contracts with CUI Requirements**

- Review existing contracts and engage with Government customers to determine which, if any, CUI requirements are applicable to current contracts
- Identify and inventory current legacy information and materials

3

### **Comply with CUI Training**

- Ensure CUI user familiarization with CUI Registry categories and subcategories
- Ensure all personnel supporting classified contracts with CUI requirements are aware of such requirements
- Administer initial CUI training to these personnel and annual CUI refresher training
- Maintain all CUI training records

4

### **Safeguard and Mark CUI**

- Establish and provide CUI handling procedures for all CUI users
- Establish and provide CUI marking standards and guidance for all CUI users

5

### **Meet Supplier Performance Risk System (SPRS) Requirements**

- Enter required information into SPRS
- Maintain System Security Plan (SSP), Plan of Action and Milestones (POAM), and any other required information
- Identify and document all challenges and vulnerabilities; and develop corrective actions to mitigate findings