



5 ELEMENTS

VERSION 2.0

TO SAFEGUARD CUI ACCORDING TO DOD CONTRACTUAL REQUIREMENTS

This document provides Industry with a list of the five primary elements to safeguard CUI when performing on DOD contracts with CUI Requirements. At a minimum, Industry should:

1

Identify person(s) responsible for protecting CUI

These individuals must:

- Have an authorized, lawful government purpose to access CUI
- Have completed initial CUI training
- Ensure all personnel supporting contracts with CUI requirements complete mandatory CUI training
- Ensure adequate resources are in place to safeguard CUI

2

Review and Identify Existing Classified Contracts with CUI Requirements

- Review existing contracts and engage with Government customers to determine which, if any, CUI requirements are applicable to current contracts
- Identify and inventory current legacy information and materials

3

Comply with CUI Training

- Ensure CUI user familiarization with CUI Registry categories and subcategories
- Ensure all personnel supporting classified contracts with CUI requirements are aware of such requirements
- Administer initial CUI training to these personnel and annual CUI refresher training
- Maintain all CUI training records

4

Safeguard and Mark CUI

- Establish and provide CUI handling procedures for all CUI users
- Establish and provide CUI marking standards and guidance for all CUI users

5

Meet Supplier Performance Risk System (SPRS) Requirements

- Enter required information into SPRS
- Maintain System Security Plan (SSP), Plan of Action and Milestones (POAM), and any other required information
- Identify and document all challenges and vulnerabilities; and develop corrective actions to mitigate findings