



Facility Security Officer's Guide for Completing the Open Storage Approval Checklist (DCSA Form 147, April 2022)

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OPEN STORAGE APPROVAL CHECKLIST

The public reporting burden for this collection of information is estimated to average 60 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden to the Department of Defense, Washington Headquarters Services, at whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

CLASSIFY ACCORDING TO CLASSIFICATION AUTHORITY

CHECK APPLICABLE BLOCKS

Pre-construction, Complete Sections as Required by DCSA

Update/Change to previous Open Storage area

Interim Open Storage Approval

Final Open Storage Approval

Annotate action being requested. Refer to Section F, Acknowledgments and Approval Signatures for final approval status

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Section A: Facility General Information

Section B: Security-in-Depth

Section C: Open Storage Area Security

Section D: Open Storage Area Doors

Section E: Intrusion Detection System (IDS)

Section F: Acknowledgments and Approval Signatures

Explain the reason for Open Storage Area and List of Attachments if necessary:

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INTRODUCTION

DCSA approves safeguarding under the National Industrial Security Program (NISP) for contracts upon which the Department of Defense maintains security cognizance. The implementation of 32 CFR, Part 117 (the NISPOM Rule), codified requirements for open storage areas and replaced “closed areas” as an entity for protecting classified holdings within industry.

Open storage areas are approved by DCSA. DCSA Form 147 was created to aid facilities in documenting the characteristics of measures to protect classified information in their open storage areas, and to document DCSA’s approval for the use of those areas.

This form was approved in April 2022 by OMB for the collection of the information. It serves to record physical information and procedural measures put in place in an open storage area to secure classified information.

The open storage area process is new and does not place additional requirements on industry, but rather replaces obsolete requirements. This form should be filled out by each Facility Security Officer (FSO) for each open storage area in their facility. OMB estimates that this form should take no more than an hour to complete.

Upon approval of the area by DCSA, the form becomes a living record that stays with the area, and gets updated for approval as changes occur to the area.

This form and process are new, but the content should be familiar to FSOs. There will be opportunities for nuances and refinement that will be addressed and codified over time. (The OMB approval process itself is a long cycle.) DCSA will collect feedback from FSOs and Industrial Security Representatives (ISR), and will review and update DCSA Form 147 annually as needed.

Some notes on filling in DCSA Form 147:

- **When a section does not apply to your open storage area – leave it blank or select N/A.** For example, skip pre-construction when it is not new construction.
- Provide as much relevant information as possible to provide a complete record for your specific area.
- Your assigned ISR will identify items requiring completion for approval during the review of the area. Please direct questions on completing the form to your assigned ISR.
- The font will shrink after a text block is filled. When the font becomes too small to read, please indicate “see remarks” and include the information in the “Remarks” area for the applicable section.



OPEN STORAGE APPROVAL CHECKLIST (COVER PAGE)

DCSA Form 147 (page 1) is the coversheet where you will provide the nature of this request (is this a new request, an update, etc.). On the coversheet, you will explain the reason for Open Storage in detail.

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OPEN STORAGE APPROVAL CHECKLIST

- The document is UNCLASSIFIED unless there is a valid reason (when a contractual requirement or a security classification guide directs otherwise).
- Using the drop-down to select the appropriate classification. Almost all will be UNCLASSIFIED.
- If you select anything but “UNCLASSIFIED” please be prepared to validate the classification change and reasons with your assigned ISR.
- Do not select UNCLASSIFIED / CUI as this is an error in the form that will need to be fixed in the next edition. Please select CUI or UNCLASSIFIED as appropriate.

CHECK APPLICABLE BLOCKS

Pre-construction, Complete Sections as Required by DCSA

Update/Change to previous Open Storage area

Interim Open Storage Approval

Final Open Storage Approval

Annotate action being requested. Refer to Section F, Acknowledgments and Approval Signatures for final approval status

The above is self-explanatory. Check the appropriate block.

- Pre-construction: Sections C, D, and E should be annotated throughout the construction phase.
- Take photographs of any construction details that may need to be confirmed/validated prior to approval. If your facility is in the process of constructing a new area – please contact your assigned ISR for additional guidance.
- Anything not specifically identified on the form can be annotated in the remarks area of each section.



Explain the reason for Open Storage Area and List of Attachments if necessary:

Explain the reason for the Open Storage and List of Attachments if necessary:

- Justification for approval of the area is required. Insert a brief explanation of why you need the area. Do not just enter a contract number; it is not sufficient justification. You will be asked to enter the prime contract number (and subcontract if applicable) under Section A (Facility General Information).
- Attachments: There is a space for you to list the contractual justification from the contract documents and provide attachments that will be included in this request. You WILL have attachments when the DCSA Form 147 is filled out in its entirety. Refer to the Attachments section of this guide for examples of the types of items that should be attached when submitted.

References:

- 32 CFR, Part 117 (National Industrial Security Program Operating Manual (NISPOM) § 117.15 (Safeguarding)
- 32 CFR, Part 2001 (Classified National Security Information) § 2001.43 (Storage) and § 2001.53 (Open Storage Areas)



SECTION A: FACILITY GENERAL INFORMATION

Provide basic information to give a clear and detailed description of the facility and information being stored.

1. Open Storage Space

Section A: Facility General Information	
1. Open Storage Space	
Facility/Company Name:	
Organization subordinate to <i>(if applicable)</i> :	
CAGE Code:	
FCL Level:	
Safeguarding Level:	
Prime Contract # & Expiration Date:	
Subcontract # & Expiration Date <i>(if applicable)</i> :	
Approving Field Office:	
Approving DCSA Representative:	

- Complete all of the information regarding the cleared facility – not just the area being requested for open storage.
- Organization subordinate to (if applicable): Enter the home office or tier parent. If not applicable, enter N/A.
- Prime Contract Number & Expiration Date: Identify the contractual requirement for the open storage area. A prime contract number IS REQUIRED. (Note: If your company is the prime contractor – ensure the prime contract is identified in your NISS profile.)
- Subcontract Number & Expiration Date (if applicable): If you are the subcontractor on the prime contract, then identify the subcontract information (leave blank when your company is the prime). (Note: If your company is the subcontractor, ensure the subcontract is identified in your NISS profile.)

2. Facility Location

2. Facility Location			
Street Address: <input type="text"/>			
Lat/Long <i>(If No Street)</i> : <input type="text"/> / <input type="text"/>			
Building Name: <input type="text"/>			
Floor(s): <input type="text"/>	Suite(s): <input type="text"/>	Room(s) #: <input type="text"/>	
City: <input type="text"/>		Base/Post: <input type="text"/>	
State: <input type="text"/>	Country: United States		Zip Code: <input type="text"/>



- Identify the address of the facility and open storage area. You may have to clarify information in the “REMARKS” area for this section. (Note: The street address of the open storage area may be different from the facility’s street address – please ensure this is clearly defined when completing this section.)

3. Mailing Address (if different from physical location [of the open storage area])

3. Mailing Address (if different from physical location)		
Street or Post Office Box:		
City:	State: <input type="text"/>	Zip Code: <input type="text"/>

- The mailing address should identify the mailing address for the open storage area if different from the mailing address for the cleared facility. This is NOT the classified mailing address (identified in NISS).

4. Responsible Facility Security Officer

4. Responsible Facility Security Officer		
	PRIMARY	ALTERNATE
Name:		
Commercial Phone:		
DSN Phone:		
Secure Phone Type:		
Mobile Phone:		
Secure Fax:		
Unclas Email:		
Secure Email:		
Other Email:		
Additional Remarks:		

- Complete – self-explanatory
- Additional Remarks: Provide any additional points of contacts if necessary.

5. Approval Data (Ref 32 CFR, Part 2001.53)

5. Approval Data (Ref 32 CFR, Part 2001.53)		
a. Indicate storage type:	<input type="checkbox"/> Open Storage Area	<input type="checkbox"/> Other, Explain in Remarks
b. Indicate the facility type:	<input type="checkbox"/> Permanent	<input type="checkbox"/> Temporary <input type="checkbox"/> Special Purpose Chamber

a. Indicate storage type:

- Open storage area is the most common



- Other, Explain in Remarks – contact your ISR for guidance

b. Indicate the facility type:

- Permanent – when the open storage area requested is affixed to the facility and is built in place
- Temporary – when the open storage area requested is stood up in a temporary nature for a specific amount of time.
- Special Chamber – when the open storage area is not the typical building. For example, a radar testing chamber, mobile area, etc.

c. Level of Classified to be Stored: <input type="checkbox"/> Top Secret <input type="checkbox"/> Secret <input type="checkbox"/> Confidential		
d. Co-Use Agreements (i.e. Federal IS or other occupants):	<input type="checkbox"/> Yes	<input type="checkbox"/> No
e. Other agencies or contractors within the Open Storage area:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<i>If yes, identify classification level (check all that apply)</i>		
	<input type="checkbox"/> Top Secret	<input type="checkbox"/> Secret <input type="checkbox"/> Confidential

c. Level of Classified to be Stored:

- Insert the highest classification level of the information that will be stored in the open storage area.
- The level of classified may be equal to or lower than the facility clearance level (FCL); it cannot be higher than the FCL.

d. Co-Use Agreements (e.g., external information system (EIS) [formerly Federal IS; will be corrected in next form revision) or other occupants):

- Yes – If there is a co-use agreement in place (ensure your ISR has a copy of the agreement).
- Is there an EIS? Will the space house a classified EIS owned by another contractor or Government customer? If you have or will have an EIS located in the DCSA-approved space, check Yes. Please contact your ISR before submittal to coordinate a memorandum of understanding between DCSA and the EIS owner.
- Other occupants? Will the space be shared with more than one Government customer/other contractor? Does more than one program share/reside in this space? If yes, please reach out to your ISR for guidance.
- No – If there is not a co-use agreement in place.
- If yes, then you must complete the next question.

e. Other agencies or contractors within the Open Storage area:



- If yes – identify classification level (check all that apply)

f. Duty Hours:	Hours: <input type="text"/>	Days Per Week: <input type="text"/>
g. Total square footage of Open Storage area: <input type="text"/>		
h. Does the facility have any approved waivers?		<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>If so, attach a copy to this approval checklist.</i>		

f. Duty Hours:

- Identify the hours the open storage area will be staffed/occupied (ex: 0700 – 1630)
- Identify the days per week the open storage area will be staffed/occupied (ex: Mon – Fri)

g. Total square footage of Open Storage area:

- Insert total square footage of the space

h. Does the facility have any approved waivers affecting the open storage area spaces?

- For example something odd in the open storage space that requires a waiver. The oddity affected the ability of the space to meet CFR requirements therefore a waiver is/was required.
- If so, attach a copy to this approval checklist. List the areas affecting the open storage area and the waiver as an attachment.

6. Construction/Modifications

6. Construction/Modifications			
a. Is construction or modification complete?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
If no, enter the expected completion date: <input type="text"/>			
b. Was all construction completed IAW Part 2001.53?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
If NO, explain: <input type="text"/>			

a. Is the construction or modification complete?

- Note: Must be Yes for final approval.
- If no, enter the expected completion date:

b. Was all construction completed IAW Part 2001.53?

- Note: The construction must meet 2001.53 requirements.



- If NO, explain:
- Contact your assigned ISR for guidance if the area does not meet 2001-53 requirements.

7. Security Review Record (Information on prior security inspections)

7. Security Review Record (Provide attachment if required by DCSA or contract)			
a. Has contractor conducted a self-inspection?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, provide the following:			
1) Completed by: _____		Date: _____	
2) Were deficiencies corrected?		<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> N/A
3) If NO, explain: _____			
b. Last DCSA periodic inspection/review:		Date: _____	
Office Name: _____		Inspector: _____	
Were deficiencies corrected?		<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> N/A
If NO, explain: _____			

- a. Has contractor conducted a self-inspection of the open storage area?
 - If Yes, provide 1) and 2).
 - If NO, explain at 3).
- b. Last DCSA periodic inspection/review:
 - Fill out when applicable.

8. REMARKS:

8. REMARKS: _____

- Remarks: Provide additional information needed to clarify any information provided in Section A.



SECTION B: SECURITY-IN-DEPTH

NISPOM Definition: Security-in-Depth (SID) means a determination made by DCSA that a contractor's security program consists of layered and complementary security controls sufficient to deter and detect unauthorized entry and movement within the facility.

This section is to be completed for all open storage areas to determine the level and acceptability of SID. It will describe the environment around and within your facility, and not just the area immediately around your open storage area. Complete this section to document SID for your open storage area or when altering SID that was previously approved by DCSA.

- Provide the various layers of SID at your facility. SID can vary from card access to onsite guards.
- Provide as much detail as possible to explain the SID.
- The level of SID will impact the required alarm response times for the open storage area.

Note: DCSA will not approve the space if acceptable SID is not established unless there are onsite employees or guard services to meet the 5-minute response time required.

1. Answer the questions in this section to describe your Security-in-Depth (NISPOM Definition)

Section B: Security-in-Depth		
1. Answer the questions in this section to describe your Security-In-Depth (NISPOM Definitions)		
a. Is the Open Storage area located on a military installation, other government controlled or contractor controlled space with a dedicated U.S. person response force?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
b. Does the Open Storage area occupy an entire building:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
c. Does the Open Storage area occupy a single floor of the building:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
d. Does the Open Storage area occupy a secluded area of the building:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
e. Is the Open Storage area located on a fenced compound with access controlled vehicle gate and/or pedestrian gate?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

a – e. These questions are specific to the open storage area and are self-explanatory.

f. Fence Type (if applicable)

f. Fence Type (if applicable)		
1) Height:		
2) Does it surround the compound?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3) How is it controlled?		
4) How many gates (vehicle & pedestrian)?		
5) Hours of usage?		
6) How are they controlled when not in use?		
7) Is the Fence Alarmed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If so, describe alarm system (i.e. Microwave):		



- Should only be completed when “e” indicates “Yes”.

g. Exterior Lighting (if applicable)

g. Exterior Lighting Type (if applicable):	
1) Fence Lighting:	
2) Building Lighting	

h. Is there external CCTV coverage?

h. Is there external CCTV coverage?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If so, describe the CCTV system. (include monitor/coverage locations on map)		

i. Guard Response (if applicable)

i. Guards Response (if applicable)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
1) What kind of patrols are they?	<input type="checkbox"/> Static	<input type="checkbox"/> Roving
Clearance level of guards:	<input type="checkbox"/> Top Secret	<input type="checkbox"/> Secret <input type="checkbox"/> None
During what hours/days?		
Any cleared employees used for response duties?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, describe duties and training:		

2. Describe Building Security (Please provide a legible general floor plan of the Open Storage area perimeter)

2. Describe Building Security (Please provide legible general floor plan of the Open Storage area perimeter)		
a. Is the Open Storage area located in a controlled building with separate access controls, alarms, elevator controls, stairwell control, building access, etc.?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, are the referenced controls owned by the facility or leased?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If so, is alarm activations reported to the Open Storage area owners by agreement?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

- **Do not** provide architectural drawings. A simple drawing (can be hand drawn) of the room (alarmed room) showing the perimeter wall (indicate whether or not it goes to the true ceiling), location of the alarm components (ex. Control panel, motion sensors, BMS, etc.), door(s), window(s), etc.



- a. Is the Open Storage area located in a controlled building with separate access controls, alarms, elevator controls, stairwell control, building access, etc.?
 - The point here is that if the “controls” are NOT owned by your company AND the alarms, doors, etc. are under the control of another entity - do you have an agreement with that company to report any issues?

b. Construction Type:	
c. Windows:	
d. Doors:	

- b. Construction Type:
 - What type of building is the open storage in? Is it a steel framed building? Is it a hangar? Is it a concrete building?
- c. Windows:
 - What kind of windows are in this building? Are they double paned? Are they 18 feet or less from the ground?
- d. Doors:
 - Are the doors in the building solid?
- e. Access Control:

e. Describe Building Access Control: Continuous?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If no, during what hours?		
f. Clearance level of guards (if applicable)	<input type="checkbox"/> Top Secret	<input type="checkbox"/> Secret
	<input type="checkbox"/> Confidential	<input type="checkbox"/> Uncleared
1) Any Open Storage area duties?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, describe duties?		
2) During what hours/days?		

- Describe the access controls to the building (not the open storage area) but the building in which the open storage resides. What happens when you walk through the front door?
- f. Clearance Level of Guards (if applicable):
 - Are there guards at the building? If so, are the cleared?
 1. Do those guards have any duties as it relates to the open storage area? (Describe)
 2. What days and hours do they perform these duties?



3. Describe Building Interior Security

3. Describe Building Interior Security		
a. Are office areas adjacent to the Open Storage area controlled and alarmed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, describe adjacent areas and types of alarm systems.		
b. Controlled by Open Storage area owner?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If not, alarm activation reported to Open Storage owner by agreement?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

a. Are office areas adjacent to the open storage area controlled and alarmed?

- If yes, describe the adjacent areas (such as who owns the space) and types of alarm systems when known.

b. Controlled by open storage area owner?

- Do you own the open storage area and control the spaces and alarms in the adjacent areas? If not, do you have an agreement in place with the owner of the adjacent spaces to be notified of any alarms?

4. Remarks (Describe any additional security measures not addressed in this section)

4. Remarks (Describe any additional security measures not addressed in this section)
What external security attributes and/or features should DCSA consider before determining whether or not this facility has Security In-Depth? Please identify/explain all factors:

- Describe any other physical attributes of the building where the open storage area is located that you think we should be aware of when considering SID.



SECTION C: OPEN STORAGE AREA SECURITY MEASURES

Provide the physical security measures being installed or used at the facility. In some cases, the questions may not apply. Provide as much as possible. The form can be added to as needed.

1. How is access to the open storage area controlled?

Section C: Open Storage Area Security Measures			
1. How is access to the Open Storage area controlled:			
a. By Guard Force	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If yes, what is their minimum security clearance level?	<input type="checkbox"/> Top Secret	<input type="checkbox"/> Secret	
b. Is Guard Force Armed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
c. By assigned contractor personnel?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If yes, do personnel have visual control of Open Storage area entrance door?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
d. By access control device?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If yes, what kind?	<input type="checkbox"/> Automated access control system	<input type="checkbox"/> Non-Automated	

- Choose all that apply specific to the open storage area. How are you controlling access into the open storage area? Is there a guard standing at the door? Is access controlled with a badge system? Do you have an employee standing at the door checking access list? Choose all that apply.

a. Guard force?

- Cleared to what level?

b. Armed?

c. Assigned contractor personnel?

- Do they have visual control of open storage area entrance door?

d. Access Control Device?

If Non-Automated			
1. Is there a by-pass key?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
If yes, how is the by-pass key protected?			
2. Manufacturer:		Model:	
<i>(Explain in Remarks if more space is required)</i>			

- If Non-Automated (Example: Mechanical X09, X10 combo lock/PIN)

1. Is there a by-pass key?

- If yes, how is the by-pass key protected? The key should be protected at the level of the classified being stored in the Open Storage area.

2. Manufacturer of the mechanical access control device and Model number.



If Automated				
1. Is there a by-pass key?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
If yes, how is the by-pass key protected?				
2. Manufacturer:		Model:		
<i>(Explain in Remarks if more space is required)</i>				
3. Are access control transmission lines protected?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If no, explain the physical protection provided				

- If Automated (Example: Electronic keypad with badge reader/PIN)

1. Is there a by-pass key?
 - If yes, how is the by-pass key protected?
 - (The key should be protected at the level of the classified being stored in the Open Storage area).
2. Manufacturer of the electronic access control device and Model number.
3. Are access control transmission lines protected?
 - Are the lines to the access control protected in an approved manner?
 - If no, explain the physical protection provided in the field.

4. Is automated access control system located within an Open Storage area or an alarmed controlled area?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
5. Is the access control system encoded and is ID data and PINs restricted to cleared personnel?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
6. Does external access control outside Open Storage area have tamper protection?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
7. Is the access control device integrated with IDS?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
8. Is the access control device integrated with a LAN/WAN System?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

4. Is the automated access control system located within an open storage are or an alarmed controlled area?
 - Think protected area. Is this system accessible to everyone or is it afforded the protection of the controlled Open Storage area?
5. Is the access control system encoded and is ID data and PINs restricted to cleared personnel?
 - ID and PINs should be limited to minimum necessary
6. Does the external access control outside of the open storage area have tamper protection?



- Does the keypad, cypher lock, etc., outside the door of the area have anti-tamper protection including alarm activation?
7. IDS integrated into the access control device?
 8. Is the access control device integrated with a Local Area Network (LAN) or Wide Area Network (WAN)?

2. Does the Open Storage Area Have Windows?

2. Does the Open Storage area have windows?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
a. Are they continuously secured from opening?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
If Yes, how: If No, explain:				
b. Are they secured against forced entry?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
If Yes, how: If No, explain:				

- Are the windows secured from opening (continuously locked and cannot be opened)?
- Are the windows secured against forced entry?

c. Are they protected against visual surveillance?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
If Yes, describe:				

- Are they protected from visual surveillance? Think opaque film or painted so cannot be viewed from outside. Also, blinds turned upwards covering the window to protect from view.

d. Are they within 18 feet of the ground? What is used to prevent entry?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
If Yes, how: If No, explain:				

- Are the windows within 18ft of the ground? What is used to prevent entry?



3. Do ventilation ducts penetrate the Open Storage area perimeter?

3. Do ventilation ducts penetrate the Open Storage area perimeter?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
<i>(Indicate all duct penetrations and their size on a separate floor plan as an attachment)</i>			
a. Any ducts over 96 square inches that penetrate perimeter walls?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, how are they protected?		<input type="checkbox"/> Bars <input type="checkbox"/> Grills <input type="checkbox"/> Metal <input type="checkbox"/> Baffles <input type="checkbox"/> Other Approved by DCSA	
If Other, Describe Protection:			

- If you have any HVAC penetrations then you need to state yes. Regardless of their size you must say yes if you have any. The next question asks if it is over 96".
 - a. Any ducts over 96" that penetrate perimeter walls? If yes, how are they protected?
 - This is where you state the type covering over the penetrations.
 - If other, then describe it and state who approved and date of approval.
 - Note: If pictures of any bar, grills, etc. are taken – please list as an attachment and include with the completed checklist.

b. Inspection ports?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, are they within the Open Storage area?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If no, are they secured with DCSA approved procedures?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If No, explain:			
c. Do ventilation ducts penetrating the perimeter meet acoustical requirements?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
<i>(NOTE: This may be an additional GCA security requirement)</i>			
If yes, how are they protected?		<input type="checkbox"/> Z-Duct <input type="checkbox"/> Metal Baffles <input type="checkbox"/> Noise Generator <input type="checkbox"/> Other	
If Other, Describe Protection:			

- b. Inspection Ports?
 - These are small hinged or removable doors that are opened to view the installed man-bars, grills, etc. Some are clear, thick plexi-glass that allows a person to view into the space below or above the false ceiling/false floor to see the installed man-bars, grills, etc.
 - If Yes - are they within the open storage area?
 - If No - explain. How they are protected?
- c. Do ventilation ducts penetrating the perimeter meet protection requirements?



4. Construction Physical Characteristics

4. Construction Physical Characteristics:	
a. Is the entire wall assembly finished from true floor to true ceiling?	<input type="checkbox"/> Yes <input type="checkbox"/> No
b. Describe Perimeter Wall Construction:	

- a. Is the entire wall assembly finished from true floor to true ceiling?
 - There should be no gaps in your wall.
- b. Describe perimeter wall construction
 - Insert a description of the wall. For example, dry wall is xx thickness and has sound baffling insulation installed.

c. True ceiling	
Describe material and thickness:	
d. False ceiling? (NISPOM 117.15, procedures must ensure structural integrity)	<input type="checkbox"/> Yes <input type="checkbox"/> No
1) If yes, what is the type of ceiling material?	
2) What is the distance between false and true ceiling?	
e. True floor	
Describe material and thickness:	
f. Raised floor? (NISPOM 117.15, procedures must ensure structural integrity)	<input type="checkbox"/> Yes <input type="checkbox"/> No
1) If yes, what is the type of false flooring?	
2) What is the distance between raised and true floor?	

- c. True Ceiling
 - A true ceiling is when your eyes can follow the walls of the open storage space to the top corner without any obstructions.
 - Describe material thickness.
 - How thick is the material on the true ceiling.
 - What is the ceiling made of? (ex: sheetrock, plywood, metal, cement, etc.)
- d. False Ceiling
 - A false ceiling is an obstruction like a divider between you and the true ceiling. The most common false ceilings are acoustic tiles that can be moved/popped so you can see the true ceiling. Keep this in mind, if your eyes cannot follow the wall all the way to where it meets the ceiling because there is a layer in between then likely you have a false ceiling.



1. If yes, what is the type of ceiling material?
 - Describe the false ceiling and how it meets the requirements.
 2. What is the distance between false and true ceiling?
 - A best practice is to take pictures with the ruler showing the distance.
- e. True Floor
- Describe material and thickness:
 - Insert a brief description of the floor. For example, true floor is comprised of concrete with a layer of carpet.
- f. Raised Floor
1. If yes, what is the type of false flooring?
 2. What is the distance between raised and true floor?

5. REMARKS:

5. REMARKS:
<div style="background-color: #e6f2ff; height: 20px;"></div>

- Anything that needs further explanation or that you would like to disclose for DCSAs review.



SECTION D: OPEN STORAGE AREA DOORS

Provide information relating to all entry/exit doors to the open storage area. Ensure the doors meet minimum requirements for size and type.

Reference § 2001.53 (b): Doors shall be constructed of wood, metal, or other solid material. Entrance doors shall be secured with a built-in GSA-approved three-position combination lock. When special circumstances exist, the agency head may authorize other locks on entrance doors for Secret and Confidential storage. Doors other than those secured with the aforementioned locks shall be secured from the inside with either deadbolt emergency egress hardware, a deadbolt, or a rigid wood or metal bar which extends across the width of the door, or by other means approved by the agency head.

Section D: Open Storage Area Doors	
The following door type definitions are referenced in this section:	
a.	Primary door: An Open Storage area perimeter door recognized as the main entrance.
b.	Secondary door: An Open Storage area perimeter door employed as both an entry and egress door that is not the Primary door.
c.	Emergency egress-only door: A Open Storage area perimeter door employed as an emergency egress door with no entry capability.

Please review the above definitions when completing this section.

1. Is the Primary door equipped with the following:

1. Is the Primary door equipped with the following:		
a. A GSA-approved door constructed of what material? <i>(Reference 32CFR Part 2001.53)</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If NO, explain: 		
b. A three-position GSA-approved combination lock?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If NO, explain: 		
c. Is an approved access control device installed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If NO, explain: 		
d. Is there a by-pass keyway for use in the event of an access control system failure?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If NO, explain: 		

- a. A GSA-approved door constructed of what material? Yes or no? If no, explain.
- b. A three position GSA approved combination lock? If not, explain.



- c. Is an approved access control device installed? If not, explain.
- d. Is there a by-pass keyway for use in the event of an access control system failure? If no, explain.

2. Secondary Door Criteria

2. Secondary Door Criteria		
Secondary doors may be established with DCSA approval and as required by building code, safety and accessibility requirements.		
a. Does the Open Storage area have any approved Secondary doors?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If Yes, are all approved Secondary doors equipped with the following:		
1) A GSA-approved deadbolt meeting Part 2001.53 requirements?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If NO, explain:		
2) Approved access control hardware deactivated when the Open Storage area is not occupied or as determined by DCSA.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If NO, explain:		

- Secondary doors may be established with DCSA approval and as required by building code, safety and accessibility requirements.
 - a. Does the Open Storage area have any approved Secondary doors?
 - If Yes - are all approved secondary doors equipped with the following:
 - 1. A GSA approved deadbolt meeting Part 2001.53 requirements?
 - If NO, then explain.
 - 2. Approved access control hardware deactivated when the Open Storage area is not occupied or as determined by DCSA?
 - If NO, explain.
 - b. Does the Open Storage area have any emergency egress-only doors?

b. Does the Open Storage area have any Emergency Egress-only doors?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If Yes, do all approved Emergency Egress-only doors meet the following:		
1) Are they installed as required by building code, safety and accessibility requirements?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If NO, explain:		

- If Yes - do all approved Emergency Egress-only doors meet the following?



1. Are they installed as required by building code, safety and accessibility requirements?
 - If NO, explain. State why the door is not to code. Provide the code as an attachment.
2. Are they equipped with GSA approved pedestrian door emergency egress device with deadbolt configuration meeting Part 2001.53 or exit only door use or a DCSA approved alternate method with similar functionality?

2) Are they equipped with GSA-approved pedestrian door emergency egress device with deadbolt configuration meeting Part 2001.53 or exit only door use or a DCSA approved alternate method with similar functionality?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If NO, explain: <input style="width: 100%;" type="text"/>		
3) Are they alarmed 24/7 and have a local audible annunciator that must be activated if the door is opened?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If NO, explain: <input style="width: 100%;" type="text"/>		

- If NO, explain.
3. Are they alarmed 24/7 and have a local audible annunciator that must be activated if the door is open?
 - If NO, explain.

3. Criteria for ALL Open Storage Area Doors

3. Criteria for ALL Open Storage Area Doors		
a. Do all Open Storage area perimeter doors comply with applicable building code, safety, and accessibility requirements as determined by approving authority?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If NO, explain: <input style="width: 100%;" type="text"/>		
b. Does the Open Storage security procedures ensure all doors are secured at end of day?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If NO, explain: <input style="width: 100%;" type="text"/>		
c. Are all perimeter doors equipped with an automatic, non-hold door-closer which shall be installed internal to the Open Storage area?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If NO, explain: <input style="width: 100%;" type="text"/>		
d. Are door hinge pins that are accessible from outside of the Open Storage area secured in such a manner to provide visual evidence of unauthorized penetration?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If NO, explain: <input style="width: 100%;" type="text"/>		



- a. Do all Open Storage area perimeter doors comply with applicable building code, safety and accessibility requirements as determined by local building code or fire marshall approving authority?
 - If not, explain why.
- b. Does the Open Storage security procedures ensure all doors are secured at end of the day? If NO, explain why.
 - Note: You should have documented procedures in place for your open storage area that cover end of day checks.
- c. Are all perimeter doors equipped with an automatic, non-hold door closer which shall be installed internal to the open storage area?
 - This is to ensure the door closes behind you and does not stay open when someone enters/exits the door. The closer should be installed on the inside of the door.
- d. Are door hinge pins that are accessible from outside of the open storage area secured in such a manner to provide visual evidence of unauthorized penetration?
 - If no, explain. For example, is the door hinge peened, welded or have a security screw so it is evident if anyone has tried to remove the door?

4. Describe open storage area door fabrication and any unique criteria/requirements

4. Describe Open Storage area door fabrication and any unique criteria/requirements			
a. Wooden doors are at least 1 ¾ inch-thick solid wood core (i.e. wood stave, structural composite lumber)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
b. Steel doors have the following specifications: 1) 1 ¾ inch-thick face steel equal to minimum 18-gauge steel. 2) Hinges reinforced to 7-gauge steel and preferably a lift hinge. 3) Door closure installation reinforced to 12-gauge steel. 4) Lock area pre-drilled and/or reinforced to 10-gauge steel.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
c. Vault door are GSA-approved Class 5 and not used to control day access.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
d. Glass doors, if it is in the interior of an area with security-in-depth.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
e. Other. Explain in remarks.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

- a. Wooden doors are at least 1 ¾ inch-thick solid wood core (i.e.; wood stave, structural composite lumber)?
 - If yes, indicate in the remarks what the core of the door is made of (i.e. solid wood, pressed wood, or other solid composite material). Hollow core doore are unacceptable.
- b. Steel doors have the following specs:
 - ALL four must apply in order to select “Yes”. If there is a steel door but it does NOT meet all four requirements – select “No” and explain in “Remarks” (#5 below).



1. 1 ¾ inch thick face steel equal to minimum of 19 gauge steel.
 2. Hinges reinforced to 7 gauge steel and preferably a lift hinge.
 3. Door closure installation reinforced to 12-guage steel.
 4. Lock area pre-drilled and/or reinforced to 10-gauge steel.
- c. Vault door are GSA-approved Class 5 and not used to control day access
- d. Glass doors, if it is in the interior of an area with security in depth
- e. Other. Explain in remarks.

5. REMARKS:

5. REMARKS:

- Clarify information provided in Section D – concerning the doors.



SECTION E: INTRUSION DETECTION SYSTEMS

- Provide the information regarding the IDS being installed in the space. Refer to NISPOM §117.15(d).
- IDS must be approved by DCSA prior to installation. Coordinate with your assigned DCSA representative.

1. General IDS description (Refer to NISPOM §117.15(d))

Section E: Intrusion Detection Systems			
1. General IDS Description (Refer to NISPOM, Part 117.15 and ICD 705)			
a. Has the IDS configuration been approved by the assigned DCSA Representative?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
b. IDS installed by:			
c. Premise Control Unit (PCU) or may be referred to as the Control Panel			
Manufacturer:		Model Number:	
Tamper Protection Features Installed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
d. Is the PCU located inside the Open Storage perimeter (indicated on floor plan)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If no, explain			
e. Accessible points of entry/perimeter?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Any others? Explain;			
f. Has the IDS passed DCSA, GCA, or UL 2050 installation and acceptance tests?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<i>If yes, attach a copy of certificate (Non-commercial proprietary system must answer all questions)</i>			

- a. Has the IDS configuration been approved by the assigned DCSA Representative?
 - This is completed when the UL Form No. CS-ASD-NISS is signed by your local field office.
- b. IDS was installed by?
 - Insert Name of Company
- c. Premise Control Unit (PCU) or may be referred to as the Control Panel.
 - Insert all of the information for the PCU in the fields.
 - Tamper Protection Features Installed? Alarm components must be equipped with tamper alarms.
- d. Is the PCU located inside the Open Storage perimeter (indicated on floor plan)?
- e. Accessible points of entry / perimeter? Are any windows or doors to the area alarmed?
- f. Has the IDS passed DCSA, GCA or UL 2050 installation and acceptance tests?
 - Yes: Include a copy of the approved UL 2050 certificate as an attachment to this checklist. No: contact your assigned ISR if the alarms are not UL 2050 certified.



g. High Security Switch Type I?

g. High Security Switches Type I?				<input type="checkbox"/> Yes	<input type="checkbox"/> No
h. High Security Switches Type II?				<input type="checkbox"/> Yes	<input type="checkbox"/> No
i. Motion sensor?				<input type="checkbox"/> Yes	<input type="checkbox"/> No
j. Are any other intrusion detection equipment sensors/ detectors in use?				<input type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Please identify make, model and manufacturer and function and the location of interior motion detection protection (indicate on floor plan)</i>					
Make	Model	Manufacturer	Function		
k. Does the IDS extend beyond the Open Storage area perimeter?				<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, explain.					
l. Can the status of PCU be changed from outside IDS protection?				<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, is an audit conducted daily?				<input type="checkbox"/> Yes	<input type="checkbox"/> No

- If the alarm includes HSS Type I, it will meet the following:
 - Mechanical Protection Against Tampering
 - Electrical Protection Against Tampering
 - Compromise Test – Mechanical and Mercury Switches
 - Compromise Test – Magnetic Switches
 - Compromise Test – Enclosures
 - Detection Test – measures activation distances

h. High Security Switch Type II?

- If the alarm includes HSS Type II, it will include HSS Type I requirements (above) and the following:
 - Made with Balanced Magnetic Switches (BMS)
 - Nuisance Alarm Test
 - Cover or Enclosure Tamper Test (When Applicable)
 - Magnet Assembly Cover Removal Alarm Test (When Applicable)
 - Switch Assembly Removal Tamper Test (When Applicable)
 - Foreign Magnetic Field Tamper Alarm Test
 - Foreign Magnetic Field Compromise Test



- i. Motion sensors?
 - Are there motion sensors in the area?
- j. Are there any other intrusion detection equipment sensors/detectors in use?
 - If there is any other type of IDS components installed – please identify them.
- k. Does the alarm extend beyond the perimeter?
 - If yes, explain. Include components and location.
- l. Can the status of the control panel be changed from outside the alarmed area?
 - If it can be changed from outside the alarmed area – do you conduct a daily audit to ensure the alarms have not been changed?

m. Do any intrusion detection equipment components have audio or video capabilities?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, explain.		
n. PCU administrator cleared?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
o. Is external Transmission Line Security used?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, explain.		
p. What is the method of line security? National Institute of Standards and Technology (NIST) FIPS AES encryption?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

- m. Does any of the IDS components have the ability to record audio or video?
 - If your alarm is UL 2050 certified the answer should be “No”.
- n. Is the PCU administrator cleared?
 - The individual that allows access to the alarmed area should be cleared at the level of the area
- o. Is external transmission line security used?
 - The transmission lines should be encrypted
- p. What is the method of line security?
 - NIST FIPS AES encryption?



1. If yes, has the encryption been certified by NIST or another independent testing lab? There should be a document provided verifying the certification.

1) If yes, has the encryption been certified by NIST or another independent testing laboratory?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2) If not NIST standard, is there an alternate?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, explain.		
3) Does the alternate line utilize any cellular or other Radio Frequency (RF) capability?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Manufacturer:	Model Number:	

2. If not NIST standard, is there an alternate? Explain This will more than likely be “No”

3. Does the alternate line utilize any cellular or other radio frequency capability? If so, identify manufacturer / model number. This will more than likely be “No”

q. Does any part of the IDS use local or wide area network (LAN/WAN)?

q. Does any part of the IDS use local or wide area network (LAN/WAN)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
1) Is the host computer dedicated solely for security purposes?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
2) Is the host computer secured within an alarmed area at the physically or higher level protected spaces or higher level?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
3) Is the host computer protected through firewalls or similar devices?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
4) Is the password for the host computer unique for each user and at least 8-characters long consisting of alpha, numeric, and special characters?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
5) Is the password changed semi-annually?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
6) Are remote security terminals protected the same as the host computer?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
If no, explain:			

- If the IDS uses the local network – questions 1-6 must be answered. If not indicate N/A

2. Is emergency power available for IDS?

2. Is emergency power available for the IDS?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Generator?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, how many hours?
Battery?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, how many hours?
3. What is the name and address of the IDS alarm monitoring station?			
Does the IDS alarm monitoring station comply with Underwriters Laboratories (UL 2050) standards? If not, explain in remarks section below.			<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>(Contractor facility must submit a copy of the UL certificate with approval request)</i>			

- Generator? YES / NO



- How many hours if yes will the generator run? You should be able to contact the manufacturer for this information.
- Battery? YES / NO
- How many hours if yes will the battery back-up last? Should tell you on the battery itself. If not, call the manufacturer.

3. What is the name and address of the IDS alarm monitoring station?

- Does the IDS alarm monitoring station comply with the Underwriters Laboratories (UL 2050) standards? If not, explain in remarks section. Attach a copy of the UL Certificate with the approval request.

4. Does the monitor station have any remote capabilities (i.e., resetting alarms, issuing PINs, accessing/securing alarms, etc.)?

4. Does the monitor station have any remote capabilities (i.e., resetting alarms, issuing PINs, accessing/securing alarms, etc.?)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
If yes, explain:			
5. Does the IDS have any automatic features (i.e., timed auto-secure)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
6. Does the PCU/keypad have dial out capabilities?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
7. IDS response personnel:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
a. Who provides initial alarm response?			
b. Does the response force have a security clearance?			
If yes, what is the clearance level? <input type="checkbox"/> Top Secret <input type="checkbox"/> Secret <input type="checkbox"/> Confidential			
c. Do you have a written agreement with external response force?			
d. Emergency procedures documented to include catastrophic/complete system failure?			
e. Response to alarm condition: Minutes:			
f. Are response procedures tested and records maintained?			
Remarks:			

- If yes, explain. The company that installed the alarms should be able to tell you if there are any remote capabilities. The alarm monitoring station should also be able to tell you whether or not the alarms just announce at their location and what action they can take as far as silencing (manipulating) the alarms.

5. Does the IDS have any automatic features (i.e., timed auto-secure)?

- The company that installed the alarms should be able to tell you if there is any automatic features.

6. Does the PCU/keypad have dial out capabilities?

7. IDS response personnel:

a. Who provides initial alarm response?

- This should be your guard force, the police, etc. Without prior approval from DCSA this should not be your employees.



- b. Does the response force have a security clearance?
 - Is the guard company or your guards cleared?
- c. Do you have a written agreement with the external response force?
 - Do you have a contract or a letter of agreement - for example with the response force?
- d. Emergency procedures documented to include catastrophic / complete system failure?
 - You should have documented emergency procedures in the event of a catastrophic even or complete system failure. Emergency procedure should list who to call, DCSA contact information, etc.
- e. Response to alarm condition:
- f. Are response procedures tested and records maintained?
 - You should keep a log of the tests performed and the results of those tests.
- Remarks

8. Additional Information or descriptions (if applicable)

8. Additional Information or descriptions (if applicable).

- Include any details that need to be further clarified or any extra information that is pertinent to the topics covered in this application for open storage.



SECTION F: ACKNOWLEDGMENTS AND APPROVAL SIGNATURES

- This is the final step. The contractor will sign the DCSA 147 verifying the facility meets minimum security requirements.
- DCSA will conduct a review of the DCSA 147, request more information is applicable, or issue an interim approval if DCSA has not conducted an onsite security review. Interim approval are valid for one year. Final approval is only granted when DCSA conducts an onsite review.
- Final approval granted. Maintain the facility in accordance with established requirements.

ATTACHMENTS

Any attachments that are referenced in this form should be listed in this section using the format below. Attachments should be dated (dates documents were executed (e.g., UL 2050); or dates photographs were taken).

Example.

- A1 – Diagram of Facility (MM/DD/YYYY)
- A2 – Diagram of Open Storage Area (MM/DD/YYYY)
- A3 – Diagram of Penetrations (MM/DD/YYYY)
- A4 – Photo of True Ceiling (MM/DD/YYYY)
- A5 – Photo of False Ceiling ((MM/DD/YYYY)
- A6 – Preconstruction Photo of Inside of Wall (MM/DD/YYYY)
- A7 – UL 2050 (MM/DD/YYYY)
- A8 – Waiver (MM/DD/YYYY)
- A9 – Waiver (MM/DD/YYYY)