

DISS JVS Verification by SSN Job Aid

For Determining Eligibility and Access by SSN Look-up

DEFENSE COUNTERINTELLIGENCE AND SECURITY AGENCY

Version 1.0

May 11, 2021





REVISION HISTORY

DATE	VERSION	CHANGE DESCRIPTION	AUTHOR
5/11/2021	1.0	RELEASED ON DCSA TEMPLATE	DCSA



Verifying Eligibility and Access by SSN Look-up

OVERVIEW

In the Defense Information System for Security (DISS) Joint Verification System (JVS), users with *Account Manager* and/or *Physical Access Control Personnel* roles can search for subjects to verify eligibility and access.

Search for a Subject by SSN in the Subject Control Panel

In the figure below the user is assigned the Physical Access Control Personnel role and their subject control panel options are limited to the parameters of the role. Using the **Subject Search** users can enter a subject's Social Security Number (SSN) to quickly locate a subject's profile.

Figure 1

The screenshot shows the DISS JVS interface. At the top, there is a green header with "FOR OFFICIAL USE ONLY" and a "Logoff" button. Below the header, the user is logged in as Job Furst, with the role of Physical Access Control Personnel. The main content area is divided into a left sidebar and a main panel. The sidebar contains several sections: Communications (Unread Notifications: 5), User Management (My User Detail), SMO (View Current SMO, View SMO Tree, Search SMOs, View SMO Visits, Current SMO: DISS, Set Default SMO), Organization (View Current Organization, Search Organizations), Subject (Subject Search: Enter SSN or Pseudo SSN, Search Subjects, SII Search), and JVS Reporting (View Report Submissions, Reports: Hosting Visit Report, Non-SCI Access Report, One-Time Access Report, SCI Access Report). The "Subject Search" section is highlighted with a red dashed box. The main panel is titled "About JVS" and contains an "ATTENTION DISS USERS!" section with a "CT Last Updated on: April 13, 2021" and a "Prod Deployment Date: April 29, 2021". Below this is a table of "DISS 13.4.2 Enhancements" with columns for "Change Description" and "User Guide Section(s)".

Change Description	User Guide Section(s)
Update Subject Summary and Subject Details Headers	3.5.1.3, 3.5.1.4, 3.5.5.1
Reorder Subject Summary Panels	3.5.1.3
Move Subject Actions drop-down menu to Subject Details Header in CATS and JVS	3.5.1.12 - 3.5.1.17
New Internal Status for "Pending Initiation" for investigation requests	3.5.1.14
Add SII Search to Subject Summary and Subject Details Page	3.5.1.16, 3.5.1.3
Update SMO Name - PSMO to VROC	3.3.2.1, 3.3.2.2, 3.3.4.1, 3.3.4.2



Subject Search (continued)

After entering the subject's SSN and clicking the green Search Subjects button, a Subject Summary tab is opened with the subject's profile information. The subject's access clearances will be listed under the Accesses subheading in the viewing window.

Figure 2

The screenshot shows the DSS (Defense Security Service) interface for subject search. The top navigation bar includes 'Reporting', 'Help', and 'About', along with a 'Logoff' button. The user is identified as Job Furst, Physical Access Control Personnel, with a last login on May 11, 2021. The main content area is divided into a left sidebar and a main panel. The sidebar contains sections for Communications, User Management, SMO, Organization, Subject, and JVS Reporting. The main panel shows the 'Subject Summary' tab for Marge Inovera, displaying personal and security information. Below this, there is a 'Citizenship Information' table and an 'Accesses' table. The 'Accesses' table lists two active clearances: Temporary Top Secret and Temporary Confidential, both granted by DISS on 2021/05/11. Other sections include 'Continuous Evaluation (0)', 'Adjudication History (0)', 'Investigation History (0)', 'Investigation Requests (0)', and 'Categories (1)'.

Country	Citizenship Date	Citizenship Type	Renunciation Date
United States	1984/06/06	Born in the U.S. or U.S. territory / commonwealth	

Type	Status	Indoctrination Date	Granted By	Subject Category	Expand
Temporary Top Secret	ACTIVE	2021/05/11	DISS	Industry	+
Temporary Confidential	ACTIVE	2021/05/11	DISS	Industry	+