DISS JVS Verification by SSN Job Aid

For Determining Eligibility and Access by SSN Look-up

DEFENSE COUNTERINTELLIGENCE AND SECURITY AGENCY

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REVISION HISTORY

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Verifying Eligibility and Access by SSN Look-up

OVERVIEW

In the Defense Information System for Security (DISS) Joint Verification System (JVS), users with *Account Manager* and/or *Physical Access Control Personnel* roles can search for subjects to verify eligibility and access.

Search for a Subject by SSN in the Subject Control Panel

In the figure below the user is assigned the Physical Access Control Personnel role and their subject control panel options are limited to the parameters of the role. Using the *Subject Search*, users can enter a subject's Social Security Number (SSN) to quickly locate a subject's profile.

Figure 1

Subject Search (continued)

After entering the subject's SSN and clicking the green Search Subjects button, a Subject Summary tab is opened with the subject's profile information. The subject's access clearances will be listed under the Accesses subheading in the viewing window.

Figure 2