



NISP CONTRACTS CLASSIFICATION SYSTEM

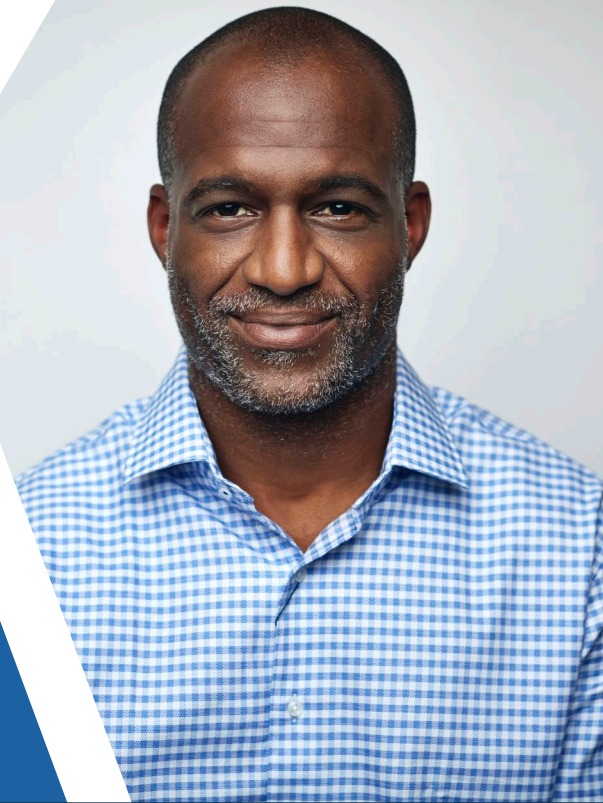
ROLE

Government Originator

The Government Originator **drafts the DD Form 254**, also referred to as the “**Requirements Owner**.” The Originator selects Reviewers, a Certifier and a Contracting Officer (CO), in accordance with agency procedures to finalize processing for the DD Form 254.

What are the Permissions of the Role?

- **Create** draft DD Form 254
- **Edit** draft “self/user” (DD Form 254)
- **Assign** and **transfer** draft “self/user” (DD Form 254)
- **View only** “self/user” (DD Form 254)
- **Upload or delete** attachments (DD Form 254)
- **Download/export all** “self/user” (DD Form 254)



WHO SHOULD USE THIS ROLE?:

Government Requirements Owners such as: Program Managers, Contracting Officer Representatives (CORs)

Reporting Capability

This role allows for metrics reporting for **individual use within NCCS**

- Current status of DD Form 254s
- Number of DD Form 254s created (by week/month/year)
- Number of Subcontractor DD Form 254s created from the Prime DD Form 254

Policy Guiding Role

- This role requires a CAC/PIV for access

Questions? Contact: dcsa.quantico.dcsa-hq.mbx.nccs@mail.mil