NISP CONTRACTS CLASSIFICATION SYSTEM

ROLE

Government Reviewer

The Reviewer **evaluates the DD Form 254 for accuracy and completeness in collaboration with the requirements owner(s) and Contracting Officer.** There can be multiple reviewers selected in the workflow process of the DD Form 254.

What are the Permissions of the Role?

- Edit draft DD Form 254 for **security requirements and required language** within the DD Form 254
- **View only** for drafted and reviewed DD Form 254s once completed
- **Download/Export** all DD Form 254s assigned to the user; all completed DD Form 254s reviewed by the user; and all DD Form 254s within the assigned hierarchy tier.

WHO SHOULD USE THIS ROLE?:

Government Personnel to include: Security Specialist

Reporting Capability

This role allows for metrics reporting surrounding individual use within NCCS

- Current Status of DD Form 254s
- Number of DD Form 254s assigned for review (by week/month/year)
- Number of DD Form 254s reviewed (by week/month/year)

Policy Guiding Role

- This role requires a CAC/PIV for access