



DEFENSE COUNTERINTELLIGENCE AND SECURITY AGENCY
QUANTICO, VA 22134-2253



Federal Investigations Notice

Notice No. 23-01

January 30, 2023

Subject: Final FY 2024 Investigations Reimbursable Billing Rates

Federal Investigations Notice (FIN) 22-01 dated June 30, 2022, published DCSA's initial, planned rates for FY 2024, which included planned rates for new Trusted Workforce (TW) 2.0 Initial Vetting and Continuous Vetting (CV) products and services. FIN 22-01 enabled DCSA customers to begin budgeting and planning their resource requirements for FY 2024, while also notifying customers that final prices for FY 2024 were planned to be released in December 2022. This FIN announces the final FY 2024 prices.

Since June 2022, DCSA has collaborated with the Security Clearance, Suitability/Fitness, and Credentialing community to evaluate policy, operational, and inflationary impacts on future personnel security costs. As a result of this thorough evaluation, followed by DoD Comptroller review and approval, DCSA is lowering FY 2024 rates for tiered BI products by 18 percent and retaining all other product and service rates published in FIN 22-01. The 18 percent rate reduction is applied to new TW 2.0 tiered BI products as well as legacy tiered BI products in the event legacy products are still necessary for customers to order in FY 2024.

By providing this significant rate reduction, DCSA will lessen the overall personnel vetting cost impacts to customers in FY 2024 as we continue to implement the full scope of TW 2.0 policies and procedures, specifically CV. As is done each year, DCSA will reassess costs and workload and will adjust rates accordingly in FY 2025 and beyond to ensure full-cost recovery. The 18 percent reduction in this FIN is not expected to be continued in the future. Accordingly, we recommend that customers maintain their planned personnel vetting budgets through FY 2025 and beyond to be appropriately positioned for future year rate updates. Please reach out to your customer liaisons and/or your DCSA representatives in the Office of the Chief Financial Officer for further information and assistance.

William K. Lietzau
Director

Inquiries: Office of the Chief Financial Officer, Billing Support Team: 724-794-5612 ext. 4490
Distribution: All agency SOI and SON Offices
Expiration: When superseded
Attachment: FY 2024 DCSA Billing Rates

FY 2024 DCSA Billing Rates

Section 1: Initial Vetting Products and Services

Initial Vetting Tiered Background Investigations¹

Case Type		Case Service	
		Standard	Priority
LT	Low Tier	\$148	N/A
MT	Moderate Tier	\$585	\$630
HT	High Tier	\$4,255	\$4,595

Other Background Investigation Products

Case Type		Billing Rate
NAC	National Agency Check	\$115
eFP	Electronic FBI Fingerprint Classification Check ²	\$20

Ordering and Invoicing

- Customers will need to leverage an existing interagency agreement or establish a new interagency agreement with DCSA in order to be invoiced.
 - Initial Vetting products and service will require a separate interagency agreement from other DCSA products and services.
 - Case requests may be accepted and processed prior to the completion of the interagency agreement and pending the availability of funds. DCSA maintains the authority to decline new case requests and/or suspend work if interagency agreements are not received and funded in a timely manner.
- Requestors are responsible for providing the required financial information needed for DCSA to apply the case request to a funded agreement. Requests that have invalid or missing information will be rejected or flagged for further action.
- Customers will be billed monthly based on the number of case requests received in the prior month and adjustments made to any prior case requests.
- Invoices will be separate from the invoices issued for other DCSA products and services.

¹ Initial Vetting Tiered Background Investigation billing rates include costs associated with Triggered Enhanced Subject Interviews (TESI) and international coverage.

² eFP checks merged with another investigation within 120 days of the initial submission date will not be billed separately. eFP checks that do not merge with another investigation will be billed separately or after the 120-day waiting period has ended.

FY 2024 DCSA Billing Rates

Section 1A: Extra Coverage, RSI and SAC Requests

The tables in this section outline various items that can be added as extra coverage to a background investigation request or ordered via a Reimbursable Suitability/Security Investigation (RSI) or a Special Agreement Check (SAC). RSI and SAC requests include a one-time processing fee in addition to the individual items requested. These products and items may be used to support and supplement initial vetting and other vetting scenarios. All fees shown are per item unless otherwise noted. For further instructions on requesting items visit www.dcsa.mil.

RSI & SAC Processing Fees

Reimbursable Suitability/Security Investigation (RSI) Processing Fee	Standard \$90	Priority \$97
Special Agreement Check (SAC) Processing Fee	\$13	

Centralized and Extra Coverage Items

Key: Y = Available; N = Not Available

Item	Item is available with:						Fee
	LT	MT	HT	NAC	RSI	SAC	
Bar Association License (BAR) Coverage ¹	Y	Y	Y	Y	Y	Y	\$16
Bureau of Vital Statistics Check (BVS)	Y	Y	Y	Y	Y	Y	\$24
Citizenship and Immigration Services Check (IMM)	N	N	N	N	Y	Y	\$6
Continuous Evaluation Special Agreement Check (CE SAC) ²	N	N	N	N	N	Y	\$32
Credit Check (CRED)	Y	N	N	Y	Y	Y	\$11
Defense Central Index of Investigations Check (DCII)	N	N	N	N	Y	Y	\$11
FBI Fingerprint Classification Check (FBIF)	N	N	N	N	Y	Y	\$10
FBI Fingerprint Name-Only Check (FBFN)	N	N	N	N	Y	Y	\$2
FBI Investigations Files Check (FBIN)	N	N	N	N	Y	Y	\$23
Financial Crimes Enforcement Network Check (FNCN)	N	N	N	N	Y	Y	\$10
Interpol Search	N	N	N	N	Y	Y	\$21
Investigative Agencies Check (INVA)	N	N	N	N	Y	Y	\$8
Military Discharge Check (MILD)	N	N	N	N	Y	Y	\$3
Military Personnel Records Check (MILR)	N	N	N	N	Y	Y	\$16

¹ BAR Coverage includes the potential need for multiple BAR checks and all associated state fees

² CE SAC includes SII, CRED, FNCN and NCIC/III

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Centralized and Extra Coverage Items (cont.)

Key: Y = Available; N = Not Available

Item	Item is available with:						Fee
	LT	MT	HT	NAC	RSI	SAC	
National Crime Information Center/Interstate Identification Index Check (NCIC/III)	N	N	N	N	Y	Y	\$6
SAC National Agency Check (SAC NAC) ³	N	N	N	N	N	Y	\$57
Security/Suitability Investigations Index Check (SII)	N	N	N	N	Y	Y	\$5
Spouse/Cohab FBI Name Search (SFPN/SFBN)	N	N	N	Y	Y	Y	\$25
Spouse/Cohabitant National Agency Check (Spouse/Cohab NAC) ⁴	N	N	N	N	Y	Y	\$41
State Criminal History Repository (SCHR) Coverage ⁵	Y	Y	Y	Y	Y	Y	\$48

Fieldwork Items

Available only with RSI Requests

Item	Standard Fee	Priority Fee
Affidavit ⁶	\$250	\$270
Certified Testimony	\$335	\$360
Enhanced Subject Interview	\$945	\$1,020
Hardcopy Document Attachments ⁷	\$50	\$54
Personal Source	\$385	\$415
Record Search	\$250	\$270
Subject Contact	\$250	\$270
Triggered Enhanced Subject Interview	\$795	\$860

³ SAC NAC includes SII, FBIF, FBIN, DCII and INVA

⁴ Spouse/Cohab NAC includes SII, FBFN, FBIN and DCII

⁵ SCHR Coverage includes the potential need for multiple SCHR checks and all associated state fees

⁶ Affidavit must be ordered in combination with another Fieldwork Item

⁷ Hardcopy Document Attachments must be ordered in combination with another Fieldwork Item

FY 2024 DCSA Billing Rates

Section 1B: Legacy Tiered Background Investigation Products

The tables in this section list rates for Legacy Tiered BI Products, to include associated optional and required expanded coverage fees, in the event these legacy products are still necessary and remain available to be ordered by customers to begin FY 2024.

Investigation Base Rates

Case Type		Case Type Code	Case Service	
			Standard	Priority
T1	Tier 1	63	\$148	N/A
T2	Tier 2	55	\$345	\$375
T2R	Tier 2 Reinvestigation	56	\$310	\$335
T3	Tier 3	64	\$345	N/A
T3R	Tier 3 Reinvestigation	65	\$310	N/A
T4	Tier 4	66	\$3,360	\$3,630
T4R	Tier 4 Reinvestigation	67	\$2,075	\$2,240
T5	Tier 5	70	\$4,435	\$4,790
T5R	Tier 5 Reinvestigation	71	\$2,430	\$2,625

Optional Extra Coverage Fees

<i>Extra Coverage</i>	Available Legacy Case Types	Fee
Bar Association License Check (BAR) <i>Includes the potential need for multiple BAR checks and all associated state fees</i>	All	\$16
Bureau of Vital Statistics Check (BVS)	All	\$24
Credit Check (CRED)	T1	\$11
State Criminal History Repository Check (SCHR) <i>Includes the potential need for multiple SCHR checks and all associated state fees</i>	All	\$48

Required Expanded Coverage Fees

<i>Expanded Coverage</i> <i>Fee(s) will be applied when expanded coverage is required</i>	Eligible Legacy Case Types	Fee
International Coverage (INTL)	All	\$745
Triggered Enhanced Subject Interview (TESI)	T2, T2R, T3 & T3R	\$795

FY 2024 DCSA Billing Rates

Section 2: Continuous Vetting (CV) Products and Services

CV Service Type	Monthly Subscription Fee per Active Enrollee
<p>TW 2.0 CV Service <i>For National Security Positions</i> Includes:</p> <ul style="list-style-type: none"> • Automated Record Checks (ARC) for all seven TW 2.0 compliant data categories • Time-based Checks (TBC) • Actionable Alert Resolution (AAR) using TW 2.0 policy 	<p>\$7.50 (\$90.00 Annual Subscription Fee*)</p>
<p>TW 1.25 Low Risk / Public Trust (LR/PT) CV Service <i>For Low Risk and Public Trust Suitability Positions</i> Includes:</p> <ul style="list-style-type: none"> • Automated Record Checks (ARC) for three data categories (Eligibility, Terrorism, Criminal) • Actionable Alert Resolution (AAR) using TW 2.0 policy 	<p>\$3.00 (\$36.00 Annual Subscription Fee*)</p>

**Annual Subscription Fee assumes the subject is actively enrolled the entire year.*

Ordering and Invoicing

- Customers will need to leverage an existing interagency agreement or establish a new interagency agreement with DCSA prior to enrolling subjects into a TW Service.
- Customers will be billed the monthly subscription fee per each enrollee that was active at any point in the prior month.
- No refunds or adjustments will be provided for partial month enrollment.
- Invoices will be separate from the invoices issued for other DCSA products and services.

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Section 3: Expedited Screening Protocol (ESP) Products

ESP Standard <i>Standard ESP review</i>	\$70
ESP International Military Student (IMS) Products	Billing Rate
ESP IMS Initial Review <i>Standard ESP review with biometric analysis</i>	\$90
ESP IMS Continuous Review <i>90-day follow-up review of ESP IMS IR</i>	\$75

Ordering and Invoicing

- Customers will need to leverage an existing interagency agreement or establish a new interagency agreement with DCSA prior to ordering ESP products and being invoiced.
 - Exception: To meet ESP policies established within the DoD, an ESP check will be automatically conducted on DoD submissions if a foreign nexus is established during the review of the subject’s SF 86 or otherwise developed. Subsequently, DoD customers will be charged for an ESP Standard check when this occurs. ESP checks may be conducted prior to the completion of the interagency agreement and pending the availability of funds. DCSA maintains the authority to decline new case requests and/or suspend work if interagency agreements are not received and funded in a timely manner.
- Customers will be billed monthly for each ESP product that was completed in the prior month.
- Invoices will be separate from the invoices issued for other DCSA products and services.

FY 2024 DCSA Billing Rates

Section 4: Investigative Service Provider (ISP) DCSA Systems Access

Per request initiated in DCSA’s Standard Form Processing System <i>(e.g. eQIP or eApp)</i>	\$9
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NOTE: This service is only for agencies who meet the following criteria

- 1. A delegated Investigative Service Provider (ISP)**
- 2. Do not order any background investigations from DCSA**

Ordering and Invoicing

- Customers will need to leverage an existing interagency agreement or establish a new interagency agreement with DCSA prior to initiating requests.
- Customers will be billed quarterly for each request initiated in DCSA’s Standard Form Processing System in the prior quarter.
- Invoices will be separate from the invoices issued for other DCSA products and services.